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Test Center booking required - TNPSC - Departmental Exam (4628 MARUDHAR KESARI JAIN COLLEGE FOR WOMEN) - 6th, 7th, 8th, 9th & 10th June 2022

Akash Bist <akash.bist@tcs.com>

Tue, Mar 15, 2022 at 5:06 PM

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Dear Sir / Ma'am,

Greetings from TCS iON !!!

We would like to book your institution's IT infrastructure as per below details for below assessment:

Kind support from you and your institution is requested to ensure Social Distancing and Other Relevant Guidelines (as issued by all Statutory Authorities) are followed at your exam venue during the conduct of the Exams.**TC CODE : 4628****TC NAME : MARUDHAR KESARI JAIN COLLEGE FOR WOMEN****Shift timing : S1-09.30 AM - 12.00 PM & S2-02.30 PM - 05.00 PM****Count : 80****DATES : 6th, 7th, 8th, 9th & 10th June 2022****Note:- CCTV Surveillance & Jammers are mandatory.**

After your confirmation, TCS iON shall consider your exam venue (IT & Non IT Infrastructure) for fair conduct of examination. You have to ensure that your entire IT Infrastructure including Network, PCs and other equipment's are fully secure, isolated and not accessible from outside. Any incident of any security breach in IT Network, Owner, TCA and IT Admin/IT Managers of exam venue shall be accountable and responsible.

Any of your staff personnel deployed for examinations conducted by TCS iON is found supporting (willfully ignoring) or is found involved in any cheating / malpractice will lead to debarring of the TC for future use ,In Addition it will invite appropriate action against the TC .

It is humbly requested that all Personnel deployed from your end in support of exam are mandatorily vaccinated against Covid 19 . This will ensure safety of your and our staff as well as the Candidates , considering the present pandemic scenario . List of all such personnel would be required to be shared prior to the exam with the Venue Head.

INFRASTRUCTURE -

. LISP needs to ensure un-interrupted availability of Live CCTV Footage on 24*7 basis, from at least a day prior to the exam. This must cover the duration starting from sealing of the venue prior to exam day, till the last shift of the last day's exam. The copy of un-interrupted CCTV footage must be preserved safely for next 7 business days. Based on the request from ground team, CCTV footage needs to be made available for sharing.

. No other activity/exam to be scheduled at the premises on the exam day. If in case of any, Please inform in advance while confirming the centre availability.

PREPARATIONS & MANPOWER RESPONSIBILITIES -

. Kindly ensure the availability of the Infrastructure for Pre-assessment preparations such as Estimation, Primary OS Mock and Backup OS Mock.

. LISP Staff reporting is scheduled to be 2.5 hours prior to the start of the exam.

. Manpower ratio for the Exam will be communicated by the Venue Head. Kindly ensure compliance.

. Exam functionaries may or may not be taken from LISP depending upon project requirement.

.LISP Manpower will be given training on Exam process by Venue head and ensure they wear role ID's provided by TCS on exam day without fail.

CONTRACT/WO & CHANGE INFORMATION -

- . Shift timings & Dates may change which will be communicated in advance.
- . Pricing is as per contract and LISP Management team will send you the Work Order post confirmation. Request you to sign the same and share with us.
- . Above mentioned candidate count are not final counts. Request you to consider the final counts mentioning in the Work Order which is sent by Our LISP Management team.
- . Kindly revert with the confirmation ASAP so that details will be shared with the client for further proceedings.
- . Your test center Confirmation will be treated as final and hall tickets will be printed. LISP is not supposed to back out from the Assessment at any circumstances.

Request you to send the mail confirmation at the earliest as we need to share the test center details with the client.

Thanking you for the Continuous Support & Looking forward for the Same.

Thanks & regards

Akash Bist

Tata Consultancy Services

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