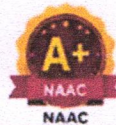




# MARUDHAR KESARI JAIN COLLEGE FOR WOMEN (AUTONOMOUS)

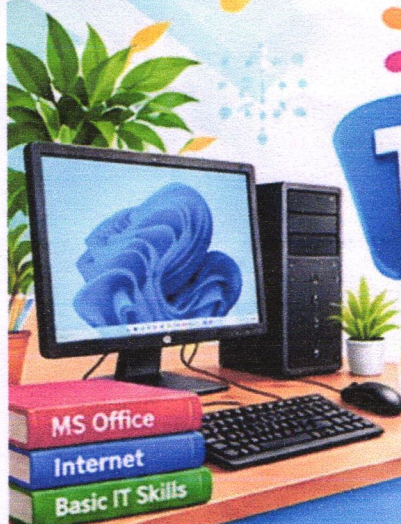
VANIYAMBADI, TIRUPATTUR DT - 635 751

- ✓ Recognized u/s 2(f) & 12(B) of UGC Act 1956
- ✓ Permanently Affiliated to Thiruvalluvar University
- ✓ Supported by DST - FIST | DBT STAR College Scheme



## PG and Research Department of Physics *Organizes*

# Hands on Training Program on "Basic Computer Operations" for Laboratory Staff



Date :  
**29.09.2026**



Time :  
**10.00 am**



Venue :  
**CS Lab**



Resource Person

## Ms. M. Srisivanandhini

Head & Assistant Professor

PG & Research Department of Computer  
Science

MKJC (A), Vaniyambadi

Supported by  
Principal  
Marudhar Kesari Jain College  
for Women (Autonomous)  
Vaniyambadi - 635 751  
Tirupattur District

Sri. V. Dilip Kumar Jain  
President

Sri. Anand Singhvi  
Secretary

Dr. M. Inbavalli  
Principal

Dr. M. Gomathi  
DBT STAR College Coordinator

Dr. P. Praveena  
Head



# MARUDHAR KESARI JAIN

College for Women (Autonomous), Vaniyambadi



## Activity Report

**Topic/ Subject of the Activity:** Hands-on Training Program on “Basic Computer Operations” for Laboratory Staff on 29.09.2026

### Objective (Input):

- To strengthen the basic computer skills of laboratory staff.
- To familiarize them with commonly used digital tools for their work.
- To provide hands-on training in creating and using Google Forms and Canva.
- To encourage the effective use of digital tools in their day-to-day activities.

### Methodology (Process):

The PG and Research Department of Physics, Marudhar Kesari Jain College for Women (Autonomous), Vaniyambadi, organized a Hands-on Training Program on “Basic Computer Operations” for Laboratory Staff, supported by the DBT Star College Scheme.

The programme was conducted as a practical training session by Ms. M. Srisivanandhini, Head & Assistant Professor, PG & Research Department of Computer Science, MKJC (A), Vaniyambadi. The session provided practical exposure to digital tools such as Canva and Google Forms through guided hands-on activities. The training helped the laboratory staff gain practical knowledge and confidence in using these tools for their day-to-day work.

### Output:

The programme introduced 19 laboratory staff members to basic computer operations and provided practical exposure to digital tools such as Canva and Google Forms. The hands-on activities helped the laboratory staff understand the use of these tools for their regular work and digital activities.

### Outcomes

- Improved the basic computer skills of laboratory staff.
- Increased confidence in using digital tools for day-to-day work.
- Developed practical skills in creating and using Google Forms.

- Provided basic exposure to Canva for creating simple digital content.
- Encouraged the use of digital tools in regular work activities.

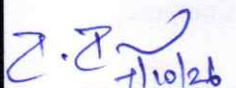
#### **Alignment with Sustainable Development Goals (SDGs)**

This activity contributes to the following SDGs:

**SDG 4 – Quality Education:** The training provided practical learning opportunities and helped improve the participants' digital and computer skills.

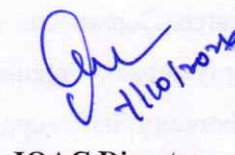
**SDG 8 – Decent Work and Economic Growth:** The programme developed useful digital skills that can support better work performance and productivity.

**SDG 9 – Industry, Innovation and Infrastructure:** The training encouraged the use of digital tools such as Canva and Google Forms in regular work activities.

  
7/10/26  
**Head of the  
Department**

  
7/10/26  
**Dean**

  
7/10/26  
**DBT Star  
Coordinator**

  
7/10/26  
**IQAC Director**

  
**Principal**  
**PRINCIPAL**  
**Marudhar Kesari Jain College**  
**for Women (Autonomous)**  
**Vaniyambadi - 635 751.**  
**Tirupattur District**



# MARUDHAR KESARI JAIN

College for Women (Autonomous), Vaniyambadi



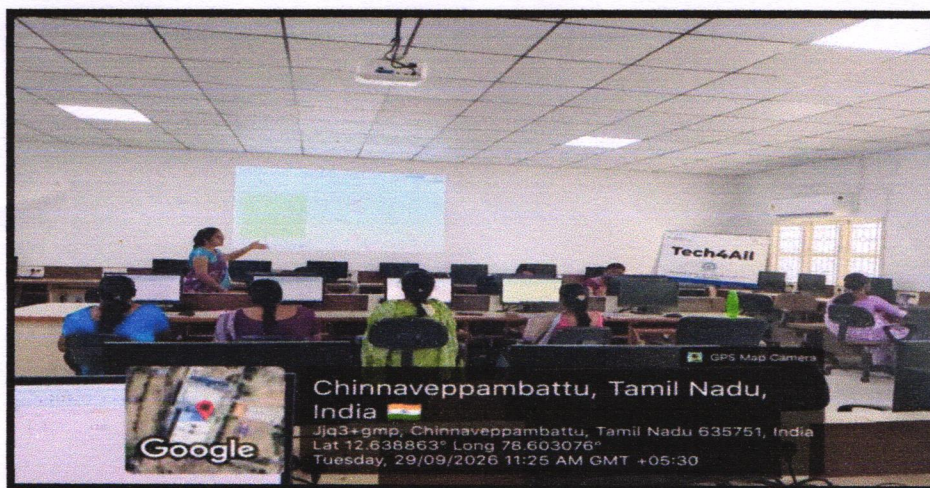
**Topic:** “Hands on Training Program on Basic in Computer Operations” Supported by the DBT

**STAR College Scheme**

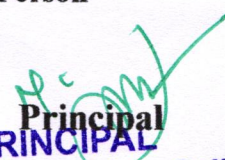
**Date:** 29.09.2026

**Organized by:** PG & Research Department of Physics, Marudhar Kesari Jain College for Women (A), Vaniyambadi.

**Venue:** CS Lab



**Hands on Training to the Laboratory Staff given by the Resource Person**

  
**Principal**  
**PRINCIPAL**  
Marudhar Kesari Jain College  
for Women (Autonomous)  
Vaniyambadi - 635 751.  
Tirupattur District