



**MARUDHAR KESARI JAIN COLLEGE FOR WOMEN  
(AUTONOMOUS)**

**Vaniyambadi – 635 751**

**PG Department of social Work**

**for**

**Postgraduate Programme**

**Master of Social Work**

**From the Academic Year 2024-25**

Semester-I						
Code	Course Title	Hours Distribution				C
		L	T	P	S	
24PSWC11	CC-1 Social Work Profession	3	1	2	0	4
24PSWC12	CC-2 Social Case Work	3	2	0	0	4
24PSWC13P	CC-3 Practical Concurrent Field Work-I	0	0	5	0	3
24PSWE11	EC-1 Sociological and Psychological Foundations for Social Work	3	1	1	0	3
24PSWE12	EC-2 Social Welfare Administration, Social Policies and Social Legislations	3	1	1	0	3
24PSWA11	AECC-1 Life Skills for Social Work	1	1	0	0	2
24PCHR11	VE-1 Human rights	1	1	0	0	2
					30	21

Semester-II						
Code	Course Title	Hours Distribution				C
		L	T	P	S	
24PSWC21	CC-4 Social Group Work	3	1	2	0	4
24PSWC22	CC-5 Community Organization & Social Work	3	1	2	0	4
24PSWC23P	CC-6 Practical Concurrent Field Work - II	0	0	5	0	3
24PSWC24	CC-7 Social Policy and Social Planning	2	1	1	0	3
24PSWE21	EC-3 Disaster Management OR Public Health in India	2	1	1	0	3
24PSWE22						
24PSWE23	EC-4 Entrepreneurship Development (OR) Green Social Work	2	1	1	0	3
24PSWE24						
24PSWS21	SEC-1 (NME) Child Rights and Action	1	1	0	0	2
					30	22

Semester-III						
24PSWC31A 24PSWC31B 24PSWC31C	CC-8 CD-Rural Community Development.  HRM-Human Resource Management.  MNP-Medical Social Work	3	1	2	0	5
24PSWC32A 24PSWC32B 24PSWC32C	CC-9  CD-Urban Community Development  HRM-Labour Legislations MNP-Psychiatric Social Work	3	1	2	0	5
24PSWC33P	CC-10 Practical Concurrent Field Work-III	0	0	5	0	4
24PSWC34	CC-11 Social Work Research and Statistics	2	1	1	0	3
24PSWE31	EC-5 Corporate Social Responsibility/ Geriatric Social Work	2	1	1	0	3
24PSWS31	SEC-2 Computer Application in Social Work	1	1	0	0	2
24PSWIN31	Internship	0	0	3	0	2
					30	24

Semester-IV						
24PSWC41A	CC-12 CD-Development Strategies					
24PSWC41B	HRM – Industrial Relations and Employee Welfare	3	1	2	0	5
24PSWC41C	MNP- Clinical Social Work					
24PSWC42A	CC-13 CD- Livelihood and Social Audit					
24PSWC42B	HRM- Organizational Behaviour	3	1	2	0	5
24PSWC42C	MNP –Therapeutic Intervention in Social Work					
24PSWC43P	CC-14 Project Viva Voice	0	0	6	0	5
24PSWE41P	EC (DSE)- Concurrent Field Work-IV	1	1	4	0	4
24PSWP41	PEC-1 Counselling in Social Work	1	1	0	0	2
24PSWL41	SLC - Employability Skills	1	1	0	2	2
					30	23
	<b>Total Credits</b>				<b>90+2*</b>	

Students must complete at least one online course (MOOC) from platforms like SWAYAM, NPTEL, or Nan mudalvan within the fifth semester. Additionally, engaging in as specified Self-learning Courses is mandatory to qualify for the degree, and successful participation will be acknowledged with an extra credit of 2\*.

CC	Core Course	14
EC	Elective Paper	6
SEC	Skill Enhancement Course	2
AEC	Ability Enhancement Compulsory Courses	1
VE	Value Educations	1
	Internship	1
PEC	Professional Enhancement Course	1
SLC	Self-Learning Course	1

# LEARNING OUTCOMES BASED CURRICULUM FRAMEWORK FOR UNDERGRADUATE AND POSTGRADUATE EDUCATION

## 1. Preamble

1. The primary mission of the social work profession is to enhance human well-being and help meet the basic human needs of all people, with particular attention to the needs and empowerment of people who are vulnerable, oppressed, and living in poverty.
2. The primary mission of the social work profession is to enhance human well-being and help meet the basic needs.
3. Human needs of all people, with particular attention to the needs and empowerment of people who are vulnerable.
4. Oppressed, and living in poverty. A historic and defining feature of social work is the profession's focus on Community Development.
5. Individual well-being in a social context and the well-being of society. Fundamental to social work
6. The environmental forces that create, contribute to, and address problems in living.
7. Ethical principles are based on social work's core values of service, social justice, dignity and worth of the person, importance of human relationships, integrity, and competence
8. The mission of the social work profession is rooted in a set of core values. These core values, embraced by social workers throughout the profession's history, are the foundation of social work's unique purpose and perspective:

- Service
- Social justice
- Dignity and worth of the person
- Importance of human relationships
- Integrity
- Competence.

## PROGRAMME OUTCOMES (PO)

LEARNING OUTCOMES-BASED CURRICULUMFRAME WORK FOR POSTGRADUATEEDUCATION	
Programme	<b>Master of Social Work</b>
Programme Code	PA05
Duration	2Years [PG]
Programme Outcomes	<p><b>PO1: Disciplinary knowledge:</b> Capable of demonstrating comprehensive knowledge and understanding of one or more disciplines that forma part of an undergraduate Programme of study.</p> <p><b>PO2: Communication Skills:</b> Ability to express thoughts and ideas effectively in writing and orally; Communicate with others using appropriate media; confidently share one’s views and expresser self/herself; demonstrate the ability to listen carefully, read and write analytically, and present complex information in a clear and concise manner to different groups.</p> <p><b>PO3: Critical thinking:</b> Capability to apply analytic thought to a body of knowledge; analyse and evaluate evidence, arguments, claims, beliefs on the basis of empirical evidence; identify relevant assumptions or implications; formulate coherent arguments; critically evaluate practices, policies and theories by following scientific approach to knowledge development.</p> <p><b>PO4: Problem solving:</b> Capacity to extrapolate from what one has learned and applies their competencies to solve different kinds of non-familiar problems, rather than replicate curriculum content knowledge; and apply one’s learning to real life situations.</p> <p><b>PO5: Analytical reasoning:</b> Ability to evaluate their liability and relevance of evidence; identify logical flaws and holes in the arguments of others; analyze and synthesize data from a variety of sources; draw valid conclusions and support them with evidence and examples and addressing opposing viewpoints.</p> <p><b>PO6: Research-related skills:</b> A sense of inquiry and capability for asking relevant/appropriate questions, problem arising, synthesizing and articulating; Ability to recognize cause-and-effect relationships, define problems, formulate hypotheses, test hypotheses, analyze, interpret and draw conclusions from data, establish hypotheses, predict cause-and-effect relationships; ability to plan, execute and report the results of an experiment or investigation.</p> <p><b>PO7: Cooperation / Team work:</b> Ability to work effectively and respect fully with diverse teams; facilitate cooperative or coordinated effort on the part of a group, and act together as a group or a team in the interests of a common cause and work efficiently as a member of a team.</p> <p><b>PO8: Scientific reasoning:</b> Ability to analyze interpret and draw conclusions from quantitative/qualitative data; and critically evaluate ideas, evidence, and experiences from an open-minded and reasoned perspective.</p>

**PO9: Reflective thinking:** Critical sensibility to lived experiences, with self-awareness and reflexivity of both self and society. **PO10 Information/digital literacy:** Capability to use ICT in a variety of learning situations, demonstrate ability to access, evaluate, and use a variety of relevant information sources; and use appropriate software for analysis of data.

**PO10: Information/digital literacy:** Capability to use ICT in a variety of learning situations, demonstrate ability to access, evaluate, and use a variety of relevant information sources; and use appropriate software for analysis of data.

**PO11: Self-directed learning:** Ability to work independently, identify appropriate resources required for a project, and manage a project through to completion.

**PO12: Multicultural competence:** Possess knowledge of the values and beliefs of multiple cultures and a global perspective; and capability to effectively engage in a multi-cultural society and interact respectfully with diverse groups.

**PO13: Moral and ethical awareness/reasoning:** Ability to embrace moral/ethical values in conducting one's life, formulate a position/argument about an ethical issue from multiple perspectives, and use ethical practices in all work. Capable of demonstrating the ability to identify ethical issues related to one's work, avoid unethical behaviour such as fabrication, falsification or misrepresentation of data or committing plagiarism, not adhering to intellectual property rights; appreciating environmental and sustainability issues; and adopting objective, unbiased and truthful actions in all aspects of work.

**PO14: Leadership readiness/qualities:** Capability for mapping out the tasks of a team or an organization, and setting direction, formulating an inspiring vision, building a team who can help achieve the vision, motivating and inspiring team members to engage with that vision, and using management skills to guide people to the right destination, in a smooth and efficient way.

**PO15: Lifelong learning:** Ability to acquire knowledge and skills, including learning how to learn, that are necessary for participating in learning activities throughout life, through self-paced and self-directed learning aimed at personal development, meeting economic, social and cultural objectives, and adapting to changing trades and demands of work place through knowledge/skill development/recalcing.

## PROGRAMME OUTCOMES

<b>PO1</b>	Acquire knowledge in Social Work and trade to apply the knowledge in their day-to-day life for betterment of self and society.
<b>PO2</b>	Develop critical, analytical thinking and problem-solving skills.
<b>PO3</b>	Develop research related skills in defining the problem, formulate and test the hypothesis, analyses, interpret and draw conclusion from data.
<b>PO4</b>	Address and develop solutions for societal and environmental needs of local, regional and national development.
<b>PO5</b>	Work independently and engage in lifelong learning and enduring proficient progress.
<b>PO6</b>	Provoke employability and entrepreneurship among students along with ethics and communication skills.
<b>PO7</b>	Understand the importance of ethical behavior in business contexts and be able to recognize and address ethical dilemmas they may encounter in their professional careers.
<b>PO8</b>	Prepared for lifelong learning and professional development, including the ability to adapt to changes in technology, business practices, and economic conditions throughout their careers.

## PROGRAMME SPECIFIC OUTCOME

<b>Programme specific Outcome:</b>	<p><b>PSO1: Placement and Social Entrepreneurship:</b> To be equipped with the skills to facilitate effective placements and foster social entrepreneurship, enabling the creation of sustainable social impact through innovative solutions that address community needs.</p> <p><b>PSO2: Research and Development:</b> To develop advanced research and analytical skills to critically evaluate social issues, contribute to knowledge creation in social work, and support evidence-based practices in the development of social policies and interventions.</p> <p><b>PSO3: Society and Sustainability:</b> To understand the interconnections between social issues and environmental sustainability, applying strategies to promote social welfare, community resilience, and long-term social development for a sustainable society</p>
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II YEAR: THIRD SEMESTER

Course Code	Course Name	Category	L	T	P	S	Credits	Hours	Marks		
									CIA	External	Total
24PSWC31A	<b>Core Course -8 CD- Rural Community Development</b>	Core	3	1	2	0	5	6	25	75	100
<b>Learning Objectives</b>											
LO1	To comprehend rural communities, their structure, organizations, and key challenges.										
LO2	To understand rural social structure, literacy challenges, and the role of decentralized governance in rural development.										
LO3	To interpret rural settlement patterns, housing, and sanitation issues.										
LO4	To explore rural development concepts, approaches, and key programs in India.										
LO5	To recognize tribal identity, culture, problems, policies, and constitutional provisions.										
Unit	Content									Hours	
1	<b>Rural Community:</b> Meaning, characteristics; types of villages; scope of studying the rural community and its relation to social work; rural social structure and constraints to rural development; rural organisation and rural development - school, co-operatives, village panchayat, youth club, women's club, self-help groups etc.; rural problems: poverty, illiteracy, unemployment, problems related to agriculture (land holding, productivity, marketing), and community health.									18	
2	<b>Rural Socio – Political Institutions and Processes:</b> Society and Social Structure, Social Mobility, Social Changes, Caste Structure. Rural Literacy, causes for Low Literacy Rate, Corrective measures to increase the literacy in rural area. PRI's the Grama Panchayats and Power and Functions, Decentralized Governance Impact of Decentralized Governance on Rural Development.									18	
3	<b>Concept of Village, Settlement pattern, Factors for pattern of settlement.</b> The Problem of Housing, Rural Sanitation- Drinking water, Drainage, Toilets (Public and Private)									18	
4	<b>Rural development programmes in India:</b> Concepts, approaches and strategies of Rural Development, Philosophy of Rural Development - A.T. Masher Mahatma Gandhi and Lenin. Experiments in Rural Development. Rural development programmes in India: Mahatma Gandhi National Rural Employment Guarantee Act (MGNREGA) 2005: Deen Dayal Antyodaya Yojana – National Rural Livelihoods Mission (DAY-NRLM); Pradhan Mantri Gram Sadak Yojana (PMGSY): Pradhan Mantri Awas Yojana – Gramin: Pradhan Mantri Adarsh Gram Yojana (PMAGY): Saansad Adarsh Gram Yojana (SAGY): National Rurban Mission (NRuM): The National Social Assistance Programme (NSAP) Mission Antyodaya.									18	
5	<b>Tribal Concepts:</b> Organisation & Culture: Tribal Concept, Meaning & Identity Meaning, definition and characteristics of tribe. Tribal Problems: Economic Issues Land alienation & Agriculture Poverty & indebtedness Unemployment, Infrastructural Issues Habitat and settlement. Historical perspective of tribal policy, National and international policies Panchshil' philosophy as strategy for implementation and its impact on tribal policy Constitutional identity.									18	

CO	Course Outcomes
CO1	Analyze rural communities, their social structure, key institutions, and development challenges.
CO2	Assess the impact of rural literacy rates and decentralized governance on rural development.
CO3	Evaluate rural settlement patterns, housing conditions, and sanitation issues.
CO4	Apply knowledge of rural development approaches and major government programs.
CO5	Examine tribal identity, cultural dynamics, socio-economic issues, and policy frameworks.

<b>Textbooks:</b>	
1	Gupta K. R. (2010) Rural Development in India, Atlantic; Latest edition (1 January 2010); Atlantic Publishers & Distributors Pvt Ltd, ISBN-13 : 978-8126913930
2	Madhusudan Ghose, & A.K (2013) Rural Development in India – Challenges and Prospects, Serials Publications, New Delhi, ISBN: 978-8183875929
3	Katar Singh (2009) Rural Development: Principles, Policies & Management Sage Publication, ISBN:978-81-8387-592-9
4	Sagar Mondal (2012) Text Book of Rural Development Entrepreneurship and communication skills, Kalyani Publishers, ISBN: 978-93-272-2069-8
5	Shankar Rao, (2000), Sociology., S. Chand & Company, New Delhi., 6th Edition.
<b>Reference Books:</b>	
1	Agarwal, Bina. 1994. A Field of One's Own; Gender and Land Rights in South Asia. Cambridge University Press. New Delhi.
2	Breman, Jan. 1985. Of Peasants, Migrants and Paupers; Rural labour Circulation and Capitalist Production in West India. Oxford University Press. Delhi.
3	Chandrasekhar. Y. K, (2011), Rural Development Administration in India., Mohit Books International.
4	Debarshi Mukherjee, Rajes Chatterjee, Sudkhina Mitra (2022) Rural Livelihood Development of Tripura: An MGNREGS Experience, Kaveri Books, New Delhi ISBN:
5	Maheswari.S (1985) Rural Development in India - A Public Policy Approach, New Delhi: Sage
<b>Web resources:</b>	
1	<a href="https://drdpr.tn.gov.in/">https://drdpr.tn.gov.in/</a>
2	<a href="https://www.yourarticlelibrary.com/india-2/rural-development/7-major-rural-development-policies-of-india/66724">https://www.yourarticlelibrary.com/india-2/rural-development/7-major-rural-development-policies-of-india/66724</a>
3	<a href="https://www.vedantu.com/civics/rural-administration-in-india">https://www.vedantu.com/civics/rural-administration-in-india</a>
4	<a href="https://www.ijert.org/research/problems-of-rural-system-in-india-need-for-addressing-them-in-rural-development-planning-IJERTV9IS110119.pdf">https://www.ijert.org/research/problems-of-rural-system-in-india-need-for-addressing-them-in-rural-development-planning-IJERTV9IS110119.pdf</a>
5	<a href="https://nrega.nic.in/Nregahome/MGNREGA_new/Nrega_home.aspx">https://nrega.nic.in/Nregahome/MGNREGA_new/Nrega_home.aspx</a>

### Mapping with Programme Outcomes and Programme Specific Outcomes

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PSO1	PSO2	PSO3
<b>CO1</b>	3	3	3	3	3	3	3	3	3	3	3
<b>CO2</b>	2	2	2	2	3	2	2	2	2	2	2
<b>CO3</b>	3	2	2	2	3	2	2	3	2	3	3
<b>CO4</b>	2	2	2	2	2	2	2	2	3	3	2
<b>CO5</b>	3	2	2	3	2	2	3	3	2	2	3
<b>Total</b>	13	11	11	12	13	11	12	13	12	13	13
<b>Average</b>	<b>2.6</b>	<b>2.2</b>	<b>2.2</b>	<b>2.4</b>	<b>2.6</b>	<b>2.2</b>	<b>2.4</b>	<b>2.6</b>	<b>2.4</b>	<b>2.6</b>	<b>2.6</b>

**3 – Strong, 2 - Medium, 1 - Low**

II YEAR: THIRD SEMESTER

Course Code	Course Name	Category	L	T	P	S	Credits	Hours	Marks		
									CIA	External	Total
24PSWC31B	<b>Core Course -8 HRM-Human Resource Management</b>	Core	3	1	2	0	5	6	25	75	100
<b>Learning Objectives</b>											
LO1	To comprehend the management and HRM concepts, principles and roles										
LO2	To understand human resource planning, Job analysis and Talent acquisition processes										
LO3	To interpret the concepts, processes and policies of recruitment, selection and compensation management.										
LO4	To explore human development, training, performance appraisal, talent retention and separation.										
LO5	To recognize HRM trends like AI, LMS, TQM, TPM and ISO.										
Unit	Content									Hours	
1	<b>Management and Human Resource Management:</b> Management: Concept, Principle, Functions. Human Resource Management: Concept, Definitions, Scope and objectives. Organization Structure and Function – Line and staff relations of Human Resource Management.HR Business Partnering, Qualities and Role of HR Manager.									15	
2	<b>Human Resource Planning and Talent Acquisition:</b> Human Resource Planning: Concept and objectives and Process. Job Analysis, Job Description, Job Specification, Job Design and Job Enrichment. Career planning and Career paths; Job rotation. Talent Acquisition, Talent Development and Talent Engagement.									15	
3	<b>Workforce Recruitment, Selection, Compensation and Job evaluation:</b> Recruitment - Concept, Meaning, Objectives, Sources and Process. Employment terms Recruitment Policy. Selection - Concept, Meaning and Objectives. Selection Process, Psychometric Assessment. Induction, Placement, probation and confirmation. Compensation Management: Meaning, Components of Compensation.Factors influencing compensation plans and policies. Types of Pay. Job Evaluation – Fixation of salary, Pay for performance and Incentive Schemes, Employees Stock Option Plan, compensation survey and Review.									15	
4	<b>Human Capital Development: Learning and Development:</b> Concept, objectives, steps and Process - Types of Training Methods: On-the Job and Off-the Job. Training need analysis – competencies: Expectation Vs Actual, Identifying gaps. Developmental Needs for current and future jobs. HR Compliances. Performance Appraisal System: Concept,									15	

	Objectives and Importance – Methods of Performance Appraisal: Traditional and Modern Methods. Talent Retention and Separation: Attrition: Concept and Factors influencing Attrition. Transfer: Concept and Types. Talent Retention: Concept, importance and strategies. Separation: concept and methods of Separation – Exit Interviews: Need and Importance. Voluntary Retirement Scheme.	
5	<b>Recent Trends and Advances in Human Resource Management:</b> Recent Trends in Human Resource Management: Artificial Intelligence (AI) and Machine Learning, Employee Wellness Programmes, Learning Management System (LMS), Fluid Task Management with Gig Economy, Work from Home (WFH). Advances in Human Resource Management: Corporate Social Responsibility, Human Resource Accounting and Auditing, Human Resource Information System, Human Resource Management in Global Perspective, Future of Human Resource Management.	15

CO	Course Outcomes
CO1	Explain the key concepts, principles, and roles of management and Human Resource Management (HRM).
CO2	Analyze human resource planning, job analysis, and the talent acquisition process.
CO3	Apply the concepts, processes, and policies related to recruitment, selection, and compensation management.
CO4	Evaluate human development, training, performance appraisal, talent retention, and separation processes.
CO5	Analyze emerging trends and advancements in Human Resource Management to enhance workforce strategies in global context.

Textbooks:	
1	Bernadin John H, 2012, Human Resource Management, New York: McGraw Hill.
2	Dwivedi. R.S, 2009, A Textbook of Human Resource Management, New Delhi, Vikas Publication House Pvt Ltd
3	Ivancevich, 2012, Human Resource Management, New York: McGraw Hill.
4	Mahajan.JP& Reeta, 2016, Human Resource Management, Noida, Vikas Publishing house.
5	Rao V.S.P 2000 Human Resource Management, New Delhi : Sage Publications.
Reference Books:	
1	Chatterjee, Bhaskar 1999 The Executive Guide to Human Resource Management, New Delhi: Excel Books.
2	Gary Dessler, 2018, Fundamentals of Human Resource Management, Noida, Pearson Publications
3	Mahajan.JP&Reeta, 2016, Human Resource Management, Noida, Vikas Publishing house

4	Mathur, B.L.,1989 Human Resource Development Strategies, Approaches and Experiences. Jaipur: Arihant Publishers.
5	Monir Tayeb. 2007, International Human Resource Management.New York :Oxford University Press.
<b>Web resources:</b>	
1	<a href="https://www.thehrdirector.com/">https://www.thehrdirector.com/</a>
2	<a href="https://www.whatishumanresource.com/">https://www.whatishumanresource.com/</a>
3	<a href="https://www.aihr.com/blog/human-resource-basics/">https://www.aihr.com/blog/human-resource-basics/</a>
4	<a href="https://www.shrm.org/">https://www.shrm.org/</a>
5	<a href="https://www.citehr.com/">https://www.citehr.com/</a>

### Mapping with Programme Outcomes and Programme Specific Outcomes

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PSO1	PSO2	PSO3
<b>CO1</b>	3	3	3	3	3	2	3	2	2	3	3
<b>CO2</b>	3	3	2	3	2	3	3	3	3	2	3
<b>CO3</b>	3	3	3	3	3	3	3	3	3	3	3
<b>CO4</b>	2	2	3	2	3	2	2	2	2	3	2
<b>CO5</b>	3	3	2	3	2	3	3	3	3	2	3
<b>Total</b>	14	14	13	14	13	13	14	13	13	13	14
<b>Average</b>	2.8	2.8	2.6	2.8	2.6	2.6	2.8	2.6	2.6	2.6	2.8

**3 – Strong, 2- Medium, 1- Low**

II YEAR: THIRD SEMESTER

Course Code	Course Name	Category	L	T	P	S	Credits	Hours	Marks		
									CIA	External	Total
24PSWC31 C	<b>Core Course – 8 MNP-Medical Social Work</b>	Core	3	1	2	0	5	6	25	75	100
<b>Learning Objectives</b>											
LO1	To analyze the definition, objectives, history, trends, scope, and organization of medical social work.										
LO2	To examine illness behavior and its impact on patients and caregivers.										
LO3	To evaluate healthcare models, holistic health approaches, and health education principles and methods.										
LO4	To interpret medical social work, teamwork, medico-legal issues, and patient rights.										
LO5	To assess the role of medical social workers in various healthcare settings and rehabilitation services.										
Unit	Content									Hours	
1	<b>Introduction to Medical Social Work:</b> Medical Social Work: Definition, Concept, objectives. Historical Development of medical social work in India and abroad. Trends & Scope of Medical Social work practice in India. Organisation and administration of Medical Social Work in hospitals									12	
2	<b>Understanding Patient and illness behaviour:</b> Concept of- Acute illness, chronic illness, terminal illness, disability, impairment and handicaps. Concept of patient as a person. Patient as a whole, Sick role and illness behaviours. Impact of illness on the patient and caregivers. Hospitalization of patient – impact on family. Concept and Impact of long-term hospitalization on the patients and their families.									15	
3	<b>Healthcare Models:</b> Preventive, Curative, Promotional, Integrative and Development Model. Holistic Approach to Health Alternative System of Health - AYUSH. Health Education: Concept and Principles, Models, Methods and Techniques.									15	
4	<b>Medical Social Work Department :</b> Organization and administration; Functions, Public relations in hospital, Medical Social Work in relation to other disciplines, Multidisciplinary approach and teamwork; Medico-Legal issues, Euthanasia, Organ Transplant. Patient's Rights and Medical Ethics in health care.									18	
5	<b>Medical social work practice in different settings:</b> Role of medical social worker in Out Patient departments, Emergency / Crisis Care, ART Centers, Hospice, Community Health, Geriatric Department, Pediatric Department and Oncology department. Rehabilitation: Definition, Types and principles, Community based rehabilitation. Ambulatory, Palliative care, Hospice and Convalescent care.									15	

CO	Course Outcomes
CO1	Explain the definition, objectives, history, trends, scope, and organizational structure of medical social work.
CO2	Analyze illness behavior and its impact on patients, caregivers, and families.
CO3	Apply knowledge of healthcare models, holistic health approaches, and health education methods in medical social work practice.
CO4	Demonstrate an understanding of medical social work functions, teamwork, medico-legal issues, and patient rights in healthcare settings.
CO5	Assess the role of medical social workers in different healthcare settings and implement rehabilitation services effectively.

Textbooks:	
1	Brandell, J R (1997). Theory and Practice of Clinical Social Work, London: Free Press
2	Brannon & Feist, (2000) Health Psychology, TLARC Publication, Toronto.
3	Dowding & Barr, (2002) Managing in Health Care, Pearson Education Ltd. London.
4	Park and Park, 23 rd (Ed), 2015 Preventive and Social Medicine, Banarsidas Bhanot Publishers, Jaipur.
5	Pathak, S.H., (1961) Medical Social Work in India, Delhi School of Social Work, New Delhi.
Reference Books:	
1	Kapil, Krishnana (1971) Social Service Opportunities in Hospitals, Bombay, TISS
2	Bajpai P.K. (ed.). (1997). Social Work Perspectives in Health. Rawat Publications. Delhi.
3	Blaxter, Mildred (2004), Key Concepts on Health, Polity Publishers, New Delhi
4	Bradshaw & Bradshaw, (2004) Health Policy for Health Care Professional, Sage Publications, New Delhi.
5	D'Ambruso, S. (Ed.) (2006). Handbook of social work in health and aging. New York, NY: Oxford University Press.
Web Resources	
1	<a href="https://mgcub.ac.in/">https://mgcub.ac.in/</a>
2	<a href="https://rmlh.nic.in/">https://rmlh.nic.in/</a>
3	<a href="https://www.tandfonline.com/">https://www.tandfonline.com/</a>
4	<a href="https://www.ncbi.nlm.nih.gov/pmc/">https://www.ncbi.nlm.nih.gov/pmc/</a>
5	<a href="https://www.sweducarebd.com/">https://www.sweducarebd.com/</a>

### Mapping with Programme Outcomes and Programme Specific Outcomes

	<b>PO1</b>	<b>PO2</b>	<b>PO3</b>	<b>PO4</b>	<b>PO5</b>	<b>PO6</b>	<b>PO7</b>	<b>PO8</b>	<b>PSO1</b>	<b>PSO2</b>	<b>PSO3</b>
<b>CO1</b>	3	3	3	3	3	2	3	2	2	3	3
<b>CO2</b>	3	3	2	3	2	3	3	3	3	2	3
<b>CO3</b>	3	3	3	3	3	3	3	3	3	3	3
<b>CO4</b>	2	2	3	2	3	2	2	2	2	3	2
<b>CO5</b>	3	3	2	3	2	3	3	3	3	2	3
<b>Total</b>	14	14	13	14	13	13	14	13	13	13	14
<b>Average</b>	2.8	2.8	2.6	2.8	2.6	2.6	2.8	2.6	2.6	2.6	2.8

**3 – Strong, 2- Medium, 1- Low**

II YEAR: THIRD SEMESTER

Course Code	Course Name	Category	L	T	P	S	Credits	Hours	Marks		
									CIA	External	Total
24PSWC32A	<b>Core Cours – 9 CD-Urban community development</b>	Core	3	1	2	0	5	6	25	75	100
<b>Learning Objectives</b>											
LO1	To understand urban communities, their characteristics and the urbanization process.										
LO2	To comprehend urbanization, urbanism, slums and urban social problems.										
LO3	To interpret urban community development models, historical interventions and barriers to urban development.										
LO4	To recognize urban municipal administration, governance and citizen participation										
LO5	To apprehend urban housing policies, national missions, institutions and social support mechanisms.										
Unit	Content									Hours	
1	<b>Urban Community:</b> meaning, characteristics, rural urban linkages and contrast; city - meaning, classification, trends in urbanization Process									10	
2	<b>Urbanization &amp; Urbanism:</b> meaning, theories of urbanization, characteristics of urbanism, slums – definition, approaches, theories and classification and culture of slums; urban problems: housing, drug addiction, juvenile delinquency, prostitution, and pollution									18	
3	<b>Urban Community Development:</b> Meaning, Scope and Models. Urban Development Policy and Programmes, Trends in Town and Country Planning. Emerging patterns of urban social stratification in India, Early Development Interventions: SPARK Mumbai, People project of Action Aid, Oxfam – Urban Project, Delhi Pilot Project-Critical Analysis of a Planned Experiment, Urban Programmes in Five Year Plans, Historical Analysis of Government Programmes on Urban Community Development, NULM and recent urban infrastructure programme, Barriers to-urban Community-development. Urban development Institutions- Roles and Functions, Urban Renewal Missions in India.									18	
4	<b>Administrative Structure and Governance:</b> Urban Municipal Administration- structure, composition, functions and current issues. Democratic functioning of Urban local bodies, 74th Constitutional Amendment, Governance and citizen’s participation. E-Governance in Urban Development, National Urban Information System (NUIS)									15	

5	<b>Policies and Programmes:</b> Housing for the urban poor – policy and practice in developing countries. Major National Missions: JNNURM (AMRUT), Housing for all 2022. Institutions and Government departments: CMDA, TNHB, TNSCB, CMWSSB. Commissionerate for Town and Country Planning. Urban training Institutions: TNIUS, NIUA. Role and skills of Community Development Worker in Urban Community Development. Mechanisms to address Urban Social concerns: 108 service, Women helpline, Child helpline.	14
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CO	Course Outcomes
CO1	Analyze the characteristics of urban communities and urbanization trends.
CO2	Evaluate urbanization, urbanism, and slum issues, and identify key urban problems.
CO3	Assess urban community development models, policies, and the role of institutions in urban renewal.
CO4	Analyse structure and functioning of urban municipal administration, including the impact of the 74th Constitutional Amendment and e- governance.
CO5	Assess urban housing policies, national missions, and the role of community development workers in addressing urban social concerns.

<b>Textbooks:</b>	
1	Bhattacharya, 2006, Urban Development in India: Since Pre-historic Times, Concept Publishing Company, New Delhi
2	Nagpaul, Hans, 2005, Social Work in Urban India, Rawat Publications, Jaipur
3	Patel, A.K., Dubey. M. V., Urban Social Work, Crescent Publishing Corporation, New Delhi
4	Singh, U.B. (2004) Urban Administration in India, New Delhi: Serial Publication
5	Thudipara. Z. Jacob, 2007, Urban Community Development, Rawat Publications, Jaipur
<b>Reference Books:</b>	
1	Chahar, S.S (ed) (2005) Governance of Grassroots Level In India, New Delhi: Kanishka Publishers
2	Naik. N.T.K., Rahman, S. Mansoor, Urbanization in India, Serials Publications, New Delhi
3	Ram Ahuja, 2009, Sociology In India- Concepts, Theories & Recent Trends, Rawat Publications
4	Singh, Amita (Editor) (2005) Administrative Reforms (Towards sustainable practice) New Delhi: Sage Publications
5	Bhattacharya, S. N. Community Development- An Analysis of the Programme in India. Kolkata: Academic Publisher
<b>Web Resources</b>	
1	<a href="http://mohua.gov.in/">http://mohua.gov.in/</a>
2	<a href="http://egyankosh.ac.in/bitstream/123456789/39212/1/Unit-3.pdf">http://egyankosh.ac.in/bitstream/123456789/39212/1/Unit-3.pdf</a>
3	<a href="https://vikaspedia.in/social-welfare/urban-poverty-alleviation-1/schemes-urban-poverty">https://vikaspedia.in/social-welfare/urban-poverty-alleviation-1/schemes-urban-poverty</a>

4	<a href="https://www.scribd.com/doc/21976896/Understanding-Urbanization-Urban-Community-Development">https://www.scribd.com/doc/21976896/Understanding-Urbanization-Urban-Community-Development</a>
5	<a href="http://vidyamitra.inflibnet.ac.in/index.php/search">http://vidyamitra.inflibnet.ac.in/index.php/search</a>

### Mapping with Programme Outcomes and Programme Specific Outcomes

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PSO1	PSO2	PSO3
<b>CO1</b>	3	3	3	3	3	3	3	3	3	3	3
<b>CO2</b>	2	2	2	2	3	2	2	2	2	2	2
<b>CO3</b>	3	2	2	2	3	2	2	3	2	3	3
<b>CO4</b>	2	2	2	2	2	2	2	2	3	3	2
<b>CO5</b>	3	2	2	3	2	2	3	3	2	2	3
<b>Total</b>	13	11	11	12	13	11	12	13	12	13	13
<b>Average</b>	<b>2.6</b>	<b>2.2</b>	<b>2.2</b>	<b>2.4</b>	<b>2.6</b>	<b>2.2</b>	<b>2.4</b>	<b>2.6</b>	<b>2.4</b>	<b>2.6</b>	<b>2.6</b>

**3 – Strong, 2 - Medium, 1 - Low**

II YEAR: THIRD SEMESTER

Course Code	Course Name	Category	L	T	P	S	Credits	Hours	Marks		
									CIA	External	Total
24PSWC3 2B	<b>Core Course -9 HRM-Labour Legislations</b>	Core	3	1	2	0	5	6	25	75	100
<b>Learning Objectives</b>											
LO1	To comprehend the historical evolution of labour legislations in India and differentiate industrial law from common law.										
LO2	To understand key legislations governing working conditions in India.										
LO3	To recognize key wage and social security legislations in India.										
LO4	To interpret key industrial relations legislations										
LO5	To identify key labour legislations specific to Tamil Nadu.										
Unit	Content										Hours
1	<b>Labour Legislation:</b> History of labour legislations in India; Labour in the Indian constitution; Industrial jurisprudence; Industrial law as distinguished from Common law.										15
2	<b>Legislations pertaining to working conditions:</b> The Factories Act, 1948. Industrial Employment (Standing Orders) Act. 1946. Apprentices Act, 1961. Contract Labour (Regulations and abolition) Act, 1970										15
3	<b>Wage Legislation and Social Security Legislations:</b> Payment of wages Act, 1936. Minimum wages Act, 1948. Payment of Bonus Act, 1965. Workmen's Compensation Act, 1923. Employee's State Insurance Act, 1948. Employee Provident fund and miscellaneous provisions Act. Maternity benefit Act, 1961. Payment of Gratuity Act, 1972										18
4	<b>Industrial Relations Legislations:</b> Trade Unions Act 1926- Introduction, Registration of Trade Unions, Rights and liabilities of registered trade unions, Procedures and Penalties. Industrial Disputes Act, 1947- Introduction, Authorities for settlement of industrial disputes, Procedure, Powers and duties of authorities, Settlement and Strike, Lock-Outs, Lay-off, Retrenchment, Closure. Unfair labour practices, Penalties and legal consequences.										12
5	<b>Labour Legislation in Tamil Nadu:</b> Tamil Nadu shops and establishments Act, 1947. The Tamil Nadu catering establishment Act, 1958. Tamil Nadu Labour welfare fund Act, 1972. The Tamil Nadu Industrial establishments (National and Festival Holidays) Act, 1958.										15

CO	Course Outcomes
CO1	Explain the historical evolution of labour legislations in India and differentiate industrial law from common law.
CO2	Examine key legislations governing working conditions and assess their impact on employee welfare and workplace safety.
CO3	Evaluate wage and social security legislations in India and determine their effectiveness in protecting workers' rights.
CO4	Apply the principles of industrial relations legislations to analyze workplace disputes and suggest appropriate legal resolutions.
CO5	Interpret labour legislations specific to Tamil Nadu and assess their implications for workers and employers in different sectors.

<b>Textbooks:</b>	
1	Blanpain, R. (2001). Labour law, human rights and social justice. The Hague: Kluwer Law Intl.
2	Kapoor, N, D. (2001). Elements of Industrial Law. New Delhi: Sultan Chand and Sons
3	Kumar, H.L. (2003). Labour Law (2ndEds). New Delhi: Universal Law Publishing Pvt Ltd.
4	Padhi. P.K (2010). Labour and Industrial Laws. New Delhi. PHI
5	Tripathi, P.C. (1998). Industrial Relations & Labour Laws. New Delhi, Sultan Chand Publication
<b>Reference Books:</b>	
1	Ajay, Garg. (2012). Labour Laws One Should Know. New Delhi: Nabhi Publishing House
2	Malik, P. L. (1999). Industrial Law, Vol 1 (18thEds). Lucknow: EBC Publishing Pvt Ltd.
3	Sharma, A. M. (2000). Industrial Jurisprudence and Labour Legislation. New Delhi. Himalaya Publishing House
4	Sinha, P. R. N., InduBala, Sinha, and Seema, Priyadarshini, Shekhar. (2006). Industrial Relations Trade Unions and Labour Legislation(8thEds). New Delhi: DorlingKindersley India Pvt Ltd.
5	Tripathi, P.C., Gupta, C. B., and Kapoor, N.D. (2009). Industrial Relations and Labour Law (4thEds). New Delhi: Sulthan Chand and Sons
<b>Web resources:</b>	
1	<a href="https://labour.gov.in/list-enactments-ministry">https://labour.gov.in/list-enactments-ministry</a>
2	<a href="https://www.icsi.edu/media/webmodules/Labour_Laws&amp;_Practice.pdf">https://www.icsi.edu/media/webmodules/Labour_Laws&amp;_Practice.pdf</a>
3	<a href="https://www.mgkvp.ac.in/Uploads/Lectures/47/1424.pdf">https://www.mgkvp.ac.in/Uploads/Lectures/47/1424.pdf</a>
4	<a href="https://www.shrm.org/shrm-india/pages/simpliance.aspx">https://www.shrm.org/shrm-india/pages/simpliance.aspx</a>
5	<a href="https://www.whatishumanresource.com/employment--labour-laws-in-india">https://www.whatishumanresource.com/employment--labour-laws-in-india</a>

### Mapping with Programme Outcomes and Programme Specific Outcomes

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PSO1	PSO2	PSO3
<b>CO1</b>	3	3	3	3	3	3	3	3	3	3	3
<b>CO2</b>	2	2	2	2	3	2	2	2	2	2	2
<b>CO3</b>	3	2	2	2	3	2	2	3	2	3	3
<b>CO4</b>	2	2	2	2	2	2	2	2	3	3	2
<b>CO5</b>	3	2	2	3	2	2	3	3	2	2	3
<b>Total</b>	13	11	11	12	13	11	12	13	12	13	13
<b>Average</b>	<b>2.6</b>	<b>2.2</b>	<b>2.2</b>	<b>2.4</b>	<b>2.6</b>	<b>2.2</b>	<b>2.4</b>	<b>2.6</b>	<b>2.4</b>	<b>2.6</b>	<b>2.6</b>

**3 – Strong, 2 - Medium, 1 – Low**

**II YEAR: THIRD SEMESTER**

Course Code	Course Name	Category	L	T	P	S	Credits	Hours	Marks		
									CIA	External	Total
24PSWC3 2C	<b>Core Course -9 MNP-Psychiatric Social Work</b>	Core	3	1	2	0	5	6	25	75	100
<b>Learning Objectives</b>											
LO1	To comprehend the scope, history, and evolving trends of Psychiatric Social Work in India and globally.										
LO2	To understand models and methods in Psychiatric Social Work.										
LO3	To recognize psychiatric hospital as a social system and the role of the Psychiatric Social Worker in inpatient and outpatient settings.										
LO4	To explore Psychiatric Social Work practice in various specialized settings.										
LO5	To apprehend rehabilitation and community psychiatry, including the role of Psychiatric Social Workers in mental health programs and community-based interventions.										
Unit	Content									Hours	
1	Introduction to Psychiatric Social Work: Psychiatric Social Work- Definition, Scope, Psychiatric Social Work as a field of Social Work in India. Current trends in Psychiatric Social Work, Changing trends in Psychiatric Social Work, Historical Development of Psychiatric Social Work in U.K., U.S.A. and India.									15	
2	Social Work models and Methods: The concept of psychiatric patient, Family and Mental Illness. Diagnosis in Psychiatric Social Work. Multi-Dimensional Approach, Psychosocial Education in Psychiatric Social Work, Models in Psychiatric Social Work. Social Case Work, Social Group Work and Family Therapy in Psychiatric setting.									15	
3	The Psychiatric Hospital as a Social System: Partial hospitalization. Concept of Milieu Therapy & Therapeutic Community, Admission Pattern, Vocational training Program (Industrial Therapy). Role of Psychiatric Social Worker in multidisciplinary team in inpatient & outpatient setting, (General Hospital Psychiatry)									15	
4	Psychiatric Social Work practice in special settings: Day Hospitals, Child Guidance Clinic, Epilepsy Clinic, Adolescent Clinic, Mental Health Clinics, Geriatric Clinics. Deaddiction clinic, Crisis Intervention clinics, School Mental Health, Family Counselling Centre, Industrial setting.									15	
5	Rehabilitation and Community Psychiatry: Rehabilitation in Psychiatry; Concept, Principles, Process & Programmes, Role of Psychiatric Social Worker in Rehabilitation, Concept of Community Psychiatry and Community based Rehabilitation, Rehabilitation of Chronic Mentally ill Patients. Community Psychiatry: Role of the Psychiatric Social Worker in Community Mental Health Programmes, National Mental Health Program (NMHP) 1982, Revised Version									15	

	2002, District Mental Health Programs (DMHP) and their implementation. Health Mission. National Alliance, Supportive, Advocacy. Challenges and limitations in Psychiatric Social Work Practice, Innovations and trends in Psychiatric Social Work	
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CO	Course Outcomes
CO1	Explain the scope, historical development, and evolving trends of Psychiatric Social Work in India and globally.
CO2	Analyze key models and methods in Psychiatric Social Work and their application in mental health settings.
CO3	Evaluate the psychiatric hospital as a social system and examine the role of Psychiatric Social Workers in inpatient and outpatient care.
CO4	Apply Psychiatric Social Work practices in specialized settings such as child guidance clinics, deaddiction centers, and geriatric clinics.
CO5	Assess rehabilitation and community psychiatry programs, including the role of Psychiatric Social Workers in community-based interventions and mental health programs.

<b>Textbooks:</b>	
1	Park & Park. (2003). Textbook of preventive and social medicine.
2	Revised School Health Manuel, 2010, Central Board of Secondary Education.
3	Sekar, Parthasarathy, Muralidhar (2011), Handbook of Psychiatric Social Work, NIMHANS Publication.
4	Verma, Ratna, (1991). Psychiatric Social Work in India. Sage Publications, New Delhi
5	Francis, Abraham P.(2014), Social Work in Mental Health – Areas of Practice, Challenges & Way Forward, Sage Publications
<b>Reference Books:</b>	
1	Dhanda, Amita, (1999). Legal Order and Mental Disorder. Sage Publications, New Delhi
2	Kapur, Malavika, (1997). Mental Health in Indian Schools. Sage Publications, New Delhi
3	Online Manual NIMHANS Training Manuel for Psychologists, 2016, National Mental Health Programme and National Institute of Health and Family Welfare, New Delhi.
4	WHO, 1991 Innovative Approaches in Mental Health Care, Psychosocial Interventions and Co-management, Geneva.
5	World Health Organization, 1986 Prevention of Mental, Neurological and Psychosocial Problems
<b>Web resources:</b>	
1	<a href="https://www.journals.elsevier.com/journal-of-behavior-therapy-and-experimental-psychiatry">https://www.journals.elsevier.com/journal-of-behavior-therapy-and-experimental-psychiatry</a> .
2	<a href="https://www.apa.org/pubs/journals/abn/index">https://www.apa.org/pubs/journals/abn/index</a>
3	<a href="http://www.who.org">www.who.org</a>
4	<a href="https://www.scitechnol.com/traumatic-stress-disorders-treatment.php">https://www.scitechnol.com/traumatic-stress-disorders-treatment.php</a>
5	<a href="https://www.journals.elsevier.com/journal-of-experimental-social-psychology">https://www.journals.elsevier.com/journal-of-experimental-social-psychology</a>

### Mapping with Programme Outcomes and Programme Specific Outcomes

	<b>PO1</b>	<b>PO2</b>	<b>PO3</b>	<b>PO4</b>	<b>PO5</b>	<b>PO6</b>	<b>PO7</b>	<b>PO8</b>	<b>PSO1</b>	<b>PSO2</b>	<b>PSO3</b>
<b>CO1</b>	3	3	3	3	3	3	3	3	3	3	3
<b>CO2</b>	2	2	2	2	3	2	2	2	2	2	2
<b>CO3</b>	3	2	2	2	3	2	2	3	2	3	3
<b>CO4</b>	2	2	2	2	2	2	2	2	3	3	2
<b>CO5</b>	3	2	2	3	2	2	3	3	2	2	3
<b>Total</b>	13	11	11	12	13	11	12	13	12	13	13
<b>Average</b>	<b>2.6</b>	<b>2.2</b>	<b>2.2</b>	<b>2.4</b>	<b>2.6</b>	<b>2.2</b>	<b>2.4</b>	<b>2.6</b>	<b>2.4</b>	<b>2.6</b>	<b>2.6</b>

**3 – Strong, 2 - Medium, 1 – Low**

## II YEAR: THIRD SEMESTER

Course Code	Course Name	Category	L	T	P	S	Credits	Hours	Marks		
									CIA	External	Total
24PSWC3 3P	<b>Core Course 10 CD-Practical Concurrent Field Work-III</b>	Core	0	0	5	0	4	5	25	75	100

### Learning Objectives

LO1	To understand the functions of an agency.
LO2	To study and comprehend the agency's goals, policies and philosophy
LO3	To understand the person in the environment
LO4	To gain professional interventions skills
LO5	To improve the skills in documentation.

### Phases:

Tasks/ Activities Carried out

#### Orientation Phase:

1. Field work orientation on structure of the Programme
2. Explaining the skills are required for social workers to face the challenges in the different communities.
3. Identification of the field of interest to develop the aptitude for the same.

#### Induction Phase:

The students are starting their training in their respective field work organisation.

1. Identify needs of the community and solve it with people s' participation.
2. Application of community social work practice
3. Applying their skill in solving the community problems.
4. Assessment on the role of industries contribution for community development

#### Implementation Phase:

Apply the theoretical knowledge for solving the problems and to develop the NGOs' knowledge on current application of community assessment & development.

**Feedback and Evaluation:**

1. The students will be evaluated bases on their contribution and participation in the agency’s activities.
2. Detailed report on the community where they worked.
3. Report writing and documentation
4. Attendance (Field work and conferences attended by the trainee.
5. Internal & external Viva Vice examination

CO	Course Outcomes
CO1	Explain the functions, roles, and importance of social work agencies in community development.
CO2	Assess the goals, policies, and philosophy of agencies working in community development.
CO3	Analyze the relationship between individuals and their environment in a community setting.
CO4	Apply professional intervention skills for addressing community issues
CO5	Enhance documentation skills required for professional social work practice.

**Mapping with Programme Outcomes and Programme Specific Outcomes**

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PSO1	PSO2	PSO3
<b>CO1</b>	3	3	3	3	3	2	3	2	2	3	3
<b>CO2</b>	3	3	2	3	2	3	3	3	3	2	3
<b>CO3</b>	3	3	3	3	3	3	3	3	3	3	3
<b>CO4</b>	2	2	3	2	3	2	2	2	2	3	2
<b>CO5</b>	3	3	2	3	2	3	3	3	3	2	3
<b>Total</b>	14	14	13	14	13	13	14	13	13	13	14
<b>Average</b>	2.8	2.8	2.6	2.8	2.6	2.6	2.8	2.6	2.6	2.6	2.8

**3 – Strong, 2- Medium, 1- Low**

## II YEAR: THIRD SEMESTER

Course Code	Course Name	Category	L	T	P	S	Credits	Hours	Marks		
									CIA	External	Total
24PSWC3 3P	<b>Core Course 10</b> <b>HRM-Practical Concurrent</b> <b>Field Work-III</b>	Core	0	0	5	0	4	5	25	75	100
<b>Learning Objectives</b>											
LO1	To understand the history, structure, and functions of an organization, including its workforce and management hierarchy.										
LO2	To understand the key personnel functions such as manpower planning, recruitment, selection, and training.										
LO3	To understand the principles of industrial relations, grievance handling mechanisms, and trade union roles.										
LO4	To understand various labour welfare measures, including statutory and non-statutory benefits, workplace safety, and employee well-being.										
LO5	To understand the significance of labour legislation and their impact on organizational policies and employee rights.										

### UNIT – I

Organizational Profile: History of the Agency, Organization Chart, The Products, services, Branches/units, workforce, Line and Staff management, structure and functions of the Human Resource Department

### UNIT – II

Areas of Personnel Functions: Manpower Planning (Need Analysis), Recruitment (Advertisement/consultancies/Campus/other Bureaus/Sources), Types of Employees (Contract/Temporary/Permanent/part-time, Selection (interview/Written Test/Group Discussion/Physical examination, Induction and Placement, Promotion and Transfer, Training and Development (Need analysis/Types/outsourcing), Disengagement – Retention, Resignation/Termination and Retirement (Exit interviews), Time Office (Daily Attendance/swiping Cards/Attendance Register), Hours of Work (Time in/Break/Movement Register/Period of Rest/Time out), Leave and Holidays (Casual Leave/Medical Leave/National and Festival Holiday etc), Employee Service Register, Communication, Employee Appraisal(Ranking/Free Essay/360 degree Appraisal), Balance Score Card, Succession Planning

### UNIT – III

Interviews: Industrial Relations Functions: Industrial Relations at Shop Floor & Plant Level (Works Committee/Joint Production Committee/ Management Councils, Grievance Handling – Grievance

Settlement Procedure Works, Standing Orders (Employee Discipline/ Domestic Enquiry/ Absenteeism/ Alcoholism/ Punishment), Employers Association, Trade Unions, Collective Bargaining - The Agreements, Strikes/Lock outs and Retrenchment

#### UNIT – IV

Labour Welfare Measures: Intra Mural and Extra Mural / Statutory and Non-Statutory Measures - Housing/ Crèche/Canteen/Credit and Consumer Cooperatives, Safety and Accident Prevention, Industrial Health and Hygiene (Occupational Diseases/Hazards), 99 Industrial Mental Health (Screening and Detection/Stress/Fatigue/Burnout) Employee Counselling, Workers’ education, Recreation, Other Welfare Measures

#### UNIT – V

Labour Legislations: Legislations applicable to the Organization

CO	Course Outcomes
CO1	Apply knowledge of organizational structure and HR functions in workplace scenarios.
CO2	Analyze different recruitment, selection, and training processes to improve workforce management.
CO3	Evaluate industrial relations strategies, grievance handling mechanisms, and collective bargaining agreements.
CO4	Assess the effectiveness of labour welfare measures in ensuring employee well- being and workplace safety.
CO5	Analyze the role and impact of labour legislations in shaping workplace policies and employee rights.

#### Mapping with Programme Outcomes and Programme Specific Outcomes

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PSO1	PSO2	PSO3
<b>CO1</b>	3	3	3	3	3	2	3	2	2	3	3
<b>CO2</b>	3	3	2	3	2	3	3	3	3	2	3
<b>CO3</b>	3	3	3	3	3	3	3	3	3	3	3
<b>CO4</b>	2	2	3	2	3	2	2	2	2	3	2
<b>CO5</b>	3	3	2	3	2	3	3	3	3	2	3
<b>Total</b>	14	14	13	14	13	13	14	13	13	13	14
<b>Average</b>	2.8	2.8	2.6	2.8	2.6	2.6	2.8	2.6	2.6	2.6	2.8

3 – Strong, 2- Medium, 1- Low

## II YEAR: THIRD SEMESTER

Course Code	Course Name	Category	L	T	P	S	Credits	Hours	Marks		
									CIA	External	Total
24PSWC3 3P	<b>Core Course 10</b> <b>MNP-Practical Concurrent</b> <b>Field Work-III</b>	Core	0	0	5	0	4	5	25	75	100
<b>Learning Objectives</b>											
LO1	To understand the functions and structure of hospitals in healthcare delivery										
LO2	To understand the different settings and roles of medical social work in healthcare.										
LO3	To understand the interaction between patients, healthcare providers, and the environment.										
LO4	To understand community-based rehabilitation services and the role of social workers in these settings										
LO5	To understand the skills necessary for effective social work practice in health settings										

### UNIT I

#### Orientation Phase

1. Field work orientation on structure of the programme.
2. Explaining the skills is required for social workers in health care setting.
3. Identification of the field of interest to develop the aptitude for the same.

### UNIT II

#### Induction Phase-I

1. To understand the Structure and functions of administration in Medical Setting.
2. To identify the role of Medical Social Work Identify the needs of the patients and caregivers in hospital.

### UNIT III

#### Induction Phase II

Applying their skill in Medical Social Work. Assessment on the role of Social Worker in Hospital.

### UNIT IV

#### Implementation Phase

Apply the theoretical knowledge for solving the problems of patients and Application of Medical Social Work practice.

### UNIT V

Case study analysis and apply problem solving and strength based approach.

### Feedback and Evaluation

1. The students will be evaluated based on their contribution and participation in the agency's activities.
2. Detailed report on the community where they worked.
3. Report writing and documentation
4. Attendance (Field work and conferences attended by the trainee
5. Internal & external Viva Voce examination

CO	Course Outcomes
CO1	Analyze the functions and roles of hospitals in healthcare delivery.
CO2	Apply knowledge of medical social work in different healthcare settings.
CO3	Assess the interaction between patients, healthcare providers, and the environment.
CO4	Evaluate community-based rehabilitation services and the role of social workers in these services.
CO5	Apply social work skills effectively in health settings.

### Mapping with Programme Outcomes and Programme Specific Outcomes

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PSO1	PSO2	PSO3
<b>CO1</b>	3	3	3	3	3	2	3	2	2	3	3
<b>CO2</b>	3	3	2	3	2	3	3	3	3	2	3
<b>CO3</b>	3	3	3	3	3	3	3	3	3	3	3
<b>CO4</b>	2	2	3	2	3	2	2	2	2	3	2
<b>CO5</b>	3	3	2	3	2	3	3	3	3	2	3
<b>Total</b>	14	14	13	14	13	13	14	13	13	13	14
<b>Average</b>	2.8	2.8	2.6	2.8	2.6	2.6	2.8	2.6	2.6	2.6	2.8

**3 – Strong, 2- Medium, 1- Low**

II YEAR: THIRD SEMESTER

Course Code	Course Name	Category	L	T	P	S	Credits	Hours	Marks		
									CIA	External	Total
24PSWC34	<b>Core Course -11 Social Work Research and Statistics</b>	Core	2	1	1	0	3	4	25	75	100
Learning Objectives											
LO1	To grasp the concept, scope, methods, and ethics of Social Work Research.										
LO2	To comprehend the basic elements of the scientific method and research design in Social Work Research.										
LO3	To recognize research methodology, including sampling, data collection, analysis, and report preparation.										
LO4	To interpret statistics in Social Work Research, including key measures and statistical tests.										
LO5	To explore the use of computer applications, including SPSS/R, for data analysis in Social Research.										
Unit	Content									Hours	
1	<b>Introduction to Social Work Research:</b> Social Work Research: Concept Definition, Objectives, Scope, Characteristics and Functions –Types of Research: Pure and Applied Research – Difference between Social Work Research and Social Research. Scientific method in Social Work Research – Need and importance of evidence-based practice. Ethical issues in Social Work Research – Formation of Ethics Committee.									10	
2	<b>Basic Elements of Scientific method:</b> Basic Elements of Scientific method: Concept, Variable, Facts and Theory. Cause-Effect relationship and relevance to Social Work Research Review of Literature. Identification and Formulation of Research Problems (uses of theories) Construction of Hypothesis and testing, Research Designs.									10	
3	<b>Research Methodology:</b> Sampling: Concept, Definition and Importance – Techniques of Sampling: Probability and Non-Probability sampling – Sources and Types of Data - Methods and Tools of Data Collection – Qualitative and Quantitative Research methods, Participatory Research methods. Pre-test and pilot study, Scaling techniques: Reliability and Validity – Data Processing: Coding, Editing, Tabulation, Analysis and Interpretation – Research Reporting Preparation of Research Proposals, research abstract and references									10	
4	<b>Statistics:</b> Meaning, Need, Importance, and limitations of Statistics in Social Work Research – Frequency Distribution - Construction of Frequency Tables-Diagrammatic and Graphical Representation. Measures of Central tendency:									10	

	Mean, Median and Mode - Measurers of dispersion: Range, Quartile deviation, Standard deviation - Test of significance: t-test, Analysis of Variance (ANOVA), Chi-Square test – Correlation.	
5	<b>Computer Applications in Social Research:</b> Computer Applications in Social Research - Use of Computers for Data Analysis – Introduction to Statistical Package for Social Sciences (SPSS)/R: Introduction, basic steps, defining data, data entry, data transformation, and data analysis - Statistical application.	10

CO	Course Outcomes
CO1	Explain the scope, methods, and ethics of Social Work Research.
CO2	Describe the basic elements of the scientific method in Social Work Research.
CO3	Apply research methodology, including sampling and data collection.
CO4	Analyze data using statistical methods in Social Work Research.
CO5	Use SPSS/R for data analysis in Social Research.

<b>Textbooks:</b>	
1	Adams J, Khan, Robert and David, 2007, Research methods for Graduate Business and Social Science Students, SAGE Publications, New Delhi.
2	Chakraborty D, 2009, Research Methodology, Saurabh Publishing, New Delhi.
3	Chandra S, Sharma Kr. M, 2013, Research Methodology, Narosa Publications, New Delhi.
4	Jain GL, 2003, Research Methodology, Methods, Tools and Techniques, Mangal Deep Publications, Jaipur.
5	Kothari CR, 2006, Research Methodology Methods and Techniques, New Age International, New Delhi.
<b>Reference Books:</b>	
1	Ahuja R, 2010, Research Methods, Rawat Publications, Jaipur.
2	Anderson, D. R. (2014). Statistics for learners of Economics and Business. Boston: Cengage Learning
3	Kumar R, 2005, Research Methodology, SAGE Publications, London.
4	Majumdar PK, 2005, Research Methods in Social Science, Viva Books Pvt. Ltd, New Delhi.
5	Tripathi PC, 2010, Research Methodology in Social Sciences, Sultan Chand and Sons, New Delhi.
<b>Web resources:</b>	
1	<a href="https://oxfordbibliographies.com">https://oxfordbibliographies.com</a>
2	<a href="http://www.rip.org.uk">www.rip.org.uk</a>
3	<a href="https://abhata@usf.edu">https://abhata@usf.edu</a>
4	<a href="https://www.cengage.com">https://www.cengage.com</a>
5	<a href="https://www.ignou.ac.in">https://www.ignou.ac.in</a> 8. <a href="https://www.jsscacs.edu.in">https://www.jsscacs.edu.in</a>

### Mapping with Programme Outcomes and Programme Specific Outcomes

	<b>PO1</b>	<b>PO2</b>	<b>PO3</b>	<b>PO4</b>	<b>PO5</b>	<b>PO6</b>	<b>PO7</b>	<b>PO8</b>	<b>PSO1</b>	<b>PSO2</b>	<b>PSO3</b>
<b>CO1</b>	3	3	3	3	3	2	3	2	2	3	3
<b>CO2</b>	3	3	2	3	2	3	3	3	3	2	3
<b>CO3</b>	3	3	3	3	3	3	3	3	3	3	3
<b>CO4</b>	2	2	3	2	3	2	2	2	2	3	2
<b>CO5</b>	3	3	2	3	2	3	3	3	3	2	3
<b>Total</b>	14	14	13	14	13	13	14	13	13	13	14
<b>Average</b>	2.8	2.8	2.6	2.8	2.6	2.6	2.8	2.6	2.6	2.6	2.8

**3 – Strong, 2- Medium, 1- Low**

II YEAR: THIRD SEMESTER

Course Code	Course Name	Category	L	T	P	S	Credits	Hours	Marks		
									CIA	External	Total
24PSWE31	<b>Elective Course-5 Corporate Social Responsibility</b>	Core	2	1	1	0	3	4	25	75	100
<b>Learning Objectives</b>											
LO1	To comprehend the concept, evolution, and models of CSR in India and globally.										
LO2	To grasp CSR legislation, social accounting, and social audit in India and globally.										
LO3	To recognize business ethics, corporate governance, and related issues like consumer protection and gender.										
LO4	To examine corporate-community collaboration, types of participation, and the socio-economic impact of CSR initiatives.										
LO5	To identify the role and skills of a social worker in CSR, including reporting, auditing, and case studies.										
Unit	Content									Hours	
1	<b>Introduction to CSR:</b> Corporate Social Responsibility – Meaning, Definition and Concepts. Historical evolution of CSR at Global and Indian contexts. Arguments for and against CSR Scope for CSR in India. Need to be Socially Responsible. Models of CSR- Carroll's model, CSR through triple bottom line and Sustainable Business. Steps to attain CSR. Drivers of CSR. CSR Strategies. CSR in Indian and International context.									10	
2	<b>CSR-Legislation In India &amp; the world.</b> Indian Companies Act(2013):Section 135 of Companies Act 2013. Scope for CSR Activities under Schedule VII, Appointment of Independent Directors on the Board, and Computation of Net Profit's Implementing Process in India. International standards and norms on CSR. Social Accounting: Definition, Objective, Scope. Social Audit: Definition, Approaches & Need. SA:8000 and Corporate Social Reporting.									10	
3	<b>Business ethics and Corporate Governance:</b> Business ethics: Meaning and definitions of Ethics. Nature of business ethics; the relationship between business ethics, corporate governance and ethical leadership; Kohlberg's six stages of moral development; levels of ethical analysis; concept of corporate integrity. Corporate Governance – meaning, significance, principles and dimensions. Issues in corporate governance— Theoretical basis of corporate governance. Consumer Protection, Environment Protection, Gender issues in multiculturalism, Ethics and Corruption.									10	
4	<b>CSR and Community Participation:</b> Corporate and Community Participation. Corporate, NGO, Government and Citizen Participation, Need and types of participation, Corporate – Community Collaboration (CCC) and Social									10	

	Development. Challenges and barriers to Corporate-Community Collaboration – CCC as CSR process and Product-Socio-Economic Impact of CCC – Community Investment and Corporate Citizenship Programmes.	
5	Role and Skills of Social Worker: Advocacy, Administration, Marketing, Mediating, Budgeting, Organizing, Documenting and Supervising. Format for Annual report on CSR activities. CSR Audit & Reporting Guidelines by Companies act 2013. Case Studies :Ashok Leyland, Hyundai Foundation, Srinivasan Service Trust, Titan Foundation, Tata Sustainability Group, A.M.M.Foundation, CPCL, Wipro Foundation, Infosys Foundation, NIIT.	10

CO	Course Outcomes
CO1	Explain the concept, evolution, and models of CSR in India and globally.
CO2	Describe CSR legislation, social accounting, and social audit practices in India and globally.
CO3	Analyze business ethics, corporate governance, and related issues such as consumer protection and gender.
CO4	Assess corporate-community collaboration, types of participation, and the socio-economic impact of CSR initiatives.
CO5	Apply the role and skills of a social worker in CSR, including reporting, auditing, and analyzing case studies.
<b>Textbooks:</b>	
1	Benn & Bolton, (2011). Key concepts in corporate social responsibility. Australia: Sage Publications Ltd.
2	Chatterjee, M. (2015). Corporate Social Responsibility. Delhi: Oxford University Press
3	Maya. R. J., Vanitha, S., Kamala, Padmavati, D., SangarMithirai and Padmavathy, M.(2008). Issues and Challenges of Sustainable Development in India. New Delhi: Serials publications.
4	Reddy, Sumati and Stefan Seuring. (2004). Corporate Social Responsibility: Sustainable Supply Chains. Hyderabad: ICFAI University Press.
5	Werther, W. B. & Chandler, D. (2011). Strategic corporate social responsibility. Thousand Oaks, CA: Sage publications.
<b>Reference Books:</b>	
1	Cannon, T. (1992). Corporate responsibility (1st ed.) London: Pitman Publishing.
2	Crane, A. et al., (2008). The Oxford handbook of corporate social responsibility. New York: Oxford University Press Inc.
3	Das, Chandra, Subash. (2010). Corporate Governance. New Delhi: PHI Learning Pvt.Ltd.
4	Ellington. J. (1998).Cannibals with forks: The triple bottom line of 21st century business. New Society Publishers
5	Neil, H. (1973). Corporate Power Social Responsibility. New York: MacMillian Publishing Co., Inc.

<b>Web resources:</b>	
1	<a href="https://indiacsr.in/">https://indiacsr.in/</a>
2	<a href="https://csrfe.org/about-csr-in-india-public-policy/">https://csrfe.org/about-csr-in-india-public-policy/</a>
3	<a href="http://csr.gov.in/">http://csr.gov.in/</a>
4	<a href="https://bthechange.com/csr-in-india-is-now-a-law-2502aa6d0da">https://bthechange.com/csr-in-india-is-now-a-law-2502aa6d0da</a>
5	<a href="https://csrbox.org/CSR-in-India">https://csrbox.org/CSR-in-India</a>

### **Mapping with Programme Outcomes and Programme Specific Outcomes**

	<b>PO1</b>	<b>PO2</b>	<b>PO3</b>	<b>PO4</b>	<b>PO5</b>	<b>PO6</b>	<b>PO7</b>	<b>PO8</b>	<b>PSO1</b>	<b>PSO2</b>	<b>PSO3</b>
<b>CO1</b>	3	3	3	3	3	2	3	2	2	3	3
<b>CO2</b>	3	3	2	3	2	3	3	3	3	2	3
<b>CO3</b>	3	3	3	3	3	3	3	3	3	3	3
<b>CO4</b>	2	2	3	2	3	2	2	2	2	3	2
<b>CO5</b>	3	3	2	3	2	3	3	3	3	2	3
<b>Total</b>	14	14	13	14	13	13	14	13	13	13	14
<b>Average</b>	2.8	2.8	2.6	2.8	2.6	2.6	2.8	2.6	2.6	2.6	2.8

**3 – Strong, 2- Medium, 1- Low**

II YEAR: THIRD SEMESTER

Course Code	Course Name	Category	L	T	P	S	Credits	Hours	Marks		
									CIA	External	Total
24PSWE31	<b>Elective Course -5 Geriatric Social Work</b>	Core	2	1	1	0	3	4	25	75	100
Learning Objectives											
LO1	To get an overview of the perspectives on aging and scope for practice.										
LO2	To understand the various challenges related to aging, healthy aging and problems of the elderly in difficult situations.										
LO3	To identify agencies working with elderly, the different care settings and issues in working with elderly in different settings.										
LO4	To gain an insight into process of working with elderly.										
LO5	To train the learners in applying specific social work intervention measures in working with senior citizens, care givers and to have an understanding of National Policy on Older Persons, and the role of International and NGOs to ensure quality of life to the elderly.										
Unit	Content									Hours	
1	<b>Gerontology</b> – Definition and scope. Understanding the elderly – demographic, developmental, psychological, socio-cultural, economic, and health perspectives. The issues pertaining to elderly- health, occupation, income, retirement planning, family support, gender issues, property Rights and any other.									10	
2	<b>Developmental tasks in elderly:</b> Issues in health care, changes in family structure, coping with aging process, challenges due to changing physiological, economic, safety, status in the family and other issues, Healthy aging, Successful aging, quality of life, coping with demise of the life partner, bereavement, resolving one’s own death, and any other.									10	
3	<b>Care settings for elderly:</b> General hospitals, geriatric wards/ hospitals, home-based care, homes for the aged, nursing homes, day-care-centers, hobby centers, and facilities for homeless elderly, elderly helpline, and senior citizen forum. Social security schemes for the Elderly. Tools for assessment of the problems of elderly, intervention and follow up services and evaluation.									10	
4	<b>Theories of Successful Aging:</b> Disengagement Theory, Activity Theory – Productive aging and development. National Policy on Older Persons, Constitutional and Legal safeguards of senior citizens, Role of HelpAge India and other prominent Organisations working for elderly - International scenario.									10	
5	<b>Social work intervention measures for senior citizens through methods of social work:</b> Case work, group work, community organisation, welfare administration, social work research, social action Care giver issues - Needs, burden, coping and training; training for caregivers of institutions for the elderly.									10	

CO	Course Outcomes
CO1	Get an overview of the perspectives on aging and scope for practice.
CO2	Analyze various challenges related to aging, healthy aging and problems of the elderly in difficult situations.
CO3	Examine agencies working with elderly, the different care settings and issues in working with elderly in different settings.
CO4	Gain an insight into process of working with elderly.
CO5	Assess social work intervention measures for senior citizens and caregiver challenges to develop effective support strategies.

<b>Textbooks:</b>	
1	Bali. P. Arun, 2001, Care of the Elderly in India. Shimla, Indian Institute of Advanced Studies.
2	Chatterjee, S.C., Patna, Discourses on aging and Dying. New Delhi, and Charian, V. 2008., Sage Publications. K.P.,
3	Dandekar, Kumudini. 1996 The Elderly in India, New Delhi, Sage Publications.
4	Desai, Murali and Raju, Siva (Ed.) 2000. Gerontological Social Work in India - Some issues and Perspectives. Delhi, BR Publishing House,.
5	Dey, A. B (Ed.) 2003, Ageing in India: Situation Analysis and Planning for the Future. New Delhi.
<b>Reference Books:</b>	
1	Emmatty, Leena. M. 2008, an insight into Dementia Care in India. New Delhi, Sage Publications.
2	Gangadhar B. Sonar. 2010, Social Work with Elderly, in Fields of Social Work Practice, edited by B.S.Gunjral and G.M.Molankal, Baraha Publishing House, Bangalore.
3	Gangadhar B. Sonar. 2004, Intergenerational Issues in Old Age: A study on Gulbarga District of Karnataka, Indian Journal of Gerontology Vol.18, and No.3 & 4.
4	Gangadhar B. Sonar. 2004, Old Age Pensioners – A Socio-Psychological Study, Indian Journal of Gerontology Vol. 18, No. 1 & 2.
5	Hurlock, Elizabeth. 1981, Developmental Psychology. 5th Edition. New Delhi, Tata McGraw Hill Publications.
<b>Web resources:</b>	
1	<a href="https://www.onlinemswprograms.com/careers/geriatric-social-work-elderly/">https://www.onlinemswprograms.com/careers/geriatric-social-work-elderly/</a>
2	<a href="https://www.umassglobal.edu/news-and-events/blog/what-is-geriatric-social-work">https://www.umassglobal.edu/news-and-events/blog/what-is-geriatric-social-work</a>
3	<a href="https://research.com/careers/geriatric-social-work">https://research.com/careers/geriatric-social-work</a>
4	<a href="https://www.researchgate.net/publication/374055446_SOCIAL_WORK_PRACTICE_WITH_ELDERLY">https://www.researchgate.net/publication/374055446_SOCIAL_WORK_PRACTICE_WITH_ELDERLY</a>
5	<a href="https://egyankosh.ac.in/">https://egyankosh.ac.in/</a>

### Mapping with Programme Outcomes and Programme Specific Outcomes

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PSO1	PSO2	PSO3
<b>CO1</b>	3	3	3	3	3	2	3	2	2	3	3
<b>CO2</b>	3	3	2	3	2	3	3	3	3	2	3
<b>CO3</b>	3	3	3	3	3	3	3	3	3	3	3
<b>CO4</b>	2	2	3	2	3	2	2	2	2	3	2
<b>CO5</b>	3	3	2	3	2	3	3	3	3	2	3
<b>Total</b>	14	14	13	14	13	13	14	13	13	13	14
<b>Average</b>	2.8	2.8	2.6	2.8	2.6	2.6	2.8	2.6	2.6	2.6	2.8

**3 – Strong, 2- Medium, 1- Low**

II YEAR: THIRD SEM ESTER

Course Code	Course Name	Category	L	T	P	S	Credits	Hours	Marks		
									CIA	External	Total
24PSWS 31	<b>SEC-2 Computer Application in Social Work</b>	Core	1	1	0	0	2	2	25	75	100
<b>Learning Objectives</b>											
LO1	To comprehend computer basics, hardware, software, and operating systems.										
LO2	To develop skills in word processing, spreadsheets, presentations, and internet use for research.										
LO3	To understand the basics of statistical analysis and the structure of SPSS for data processing.										
LO4	To develop skills in creating, editing, and managing data files in SPSS.										
LO5	To analyze and interpret data using statistical tests, charts, and tables in SPSS.										
Unit	Content									Hours	
1	<b>Fundamentals of a Computer:</b> Meaning, Characteristics, basic operations – input, storage, processing, output, ALU and control. Devices of a computer hardware, software, types,application, system.Meaning of programme. Computer language –machine, assembly high level. Assembler,interpreter and compiler operating system- Windows.									6	
2	<b>Word,Spread sheet and Power point:</b> Meaning, Features, advantages. Creating tables. Mail merge- main document, data source and merging. Spread Sheet Package(MS Excel): Cells, rows and columns. Range,Basic Formulas, Creating tables and charts.Presentation package:Creating presentations in power point,tables,charts.Internet and Research Applications:Email,Online Research,Browsing Techniques.Practical - creating document, excel, power point and mail merge.									6	
3	<b>Statistical Package for Social Science:</b> Basics of Statistical analysis–population, sample,case,variables-types of variable(numeric, string, alphanumeric)system missing value, user defined missing value, code book and code sheet.Statistical tests and types of analysis. Structure of SPSS windows.									6	
4	<b>Creating data file, syntax file and output file:</b> Defining data, Variable name, Variable label Values, value labels. Editing data file, adding cases, adding variables, saving files, retrieving data files, printing data file. Recoding of data. Practical –creating data file, syntax file, output file. Fixing output file in word.									6	

5	<b>Analysis of data:</b> Single frequency, bivariate analysis, charts and diagrams. Editing of table and charts, exporting tables and charts in word document. Interpretation of data, measurement of central tendency, dispersion, Chi-Square test, t'test. Application of correlation, regression. ANOVA, factor analysis. Practical – creating frequency table, cross tables, charts and statistical tests–chi square test.	6
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CO	Course Outcomes
CO1	The students will be able to explain the fundamentals of computers, including hardware, software, and operating systems.
CO2	The students will be able to demonstrate proficiency in word processing, spreadsheets, presentations, and internet applications for research.
CO3	The students will be able to apply statistical concepts and utilize SPSS for data processing.
CO4	The students will be able to create, edit, and manage data files effectively using SPSS.
CO5	The students will be able to perform data analysis and interpretation using statistical tests, charts, and tables in SPSS.

<b>Textbooks:</b>	
1	Kalyanaraman K, Ramanathan Hareesh N & Harikumar P.N.(2016) Statistical Methods for Research: A Step by Step Approach, Atlantic Publication
2	Asthana Hari Shankar& Bhushan Braj(2018)Statistics for Social Sciences Kindle Edition
<b>Reference Books:</b>	
1	Barrett, Neil. 1997. 30 Minutes to master Internet. Kongan Page India pvt. Ltd. New Delhi.
2	Foster, J.J. 1998. Data Analysis Using SPSS for Windows. Sage Publications Ltd. London.
3	Kelle, V. 1998. Computer Aided Qualitative Data Analysis. Theory, Methods and Practice. Sage Publications Ltd. London.
4	Lincoln, Y. S. and N. K. Denzin. 1994. Handbook of Qualitative Research. Sage Publications. California.
5	Mansfield, Ron. 1997. The Compact Guide to Microsoft Office Professional. Sybex Computer Books Inc. USA.
6	Miles, M.B. and E.A. Weitzman. 1995 Computer Literacy in Human Services. The Haworth Process. New York.
7	Saxena, Sanjay. 1999. A First Course in Computers. Vikas Publishing House Pvt. Ltd. New Delhi.
<b>Web resources:</b>	
1	<a href="https://youtu.be/JVNgVewS2kc">https://youtu.be/JVNgVewS2kc</a>
2	<a href="https://youtu.be/LtaCmORiP9A">https://youtu.be/LtaCmORiP9A</a>
3	<a href="https://youtu.be/Y8kX0ZyUOBs">https://youtu.be/Y8kX0ZyUOBs</a>
4	<a href="https://youtu.be/06hfW8I-p34">https://youtu.be/06hfW8I-p34</a>

### Mapping with Programme Outcomes and Programme Specific Outcomes

	<b>PO1</b>	<b>PO2</b>	<b>PO3</b>	<b>PO4</b>	<b>PO5</b>	<b>PO6</b>	<b>PO7</b>	<b>PO8</b>	<b>PSO1</b>	<b>PSO2</b>	<b>PSO3</b>
<b>CO1</b>	3	3	2	2	2	2	2	2	3	2	2
<b>CO2</b>	2	3	3	3	2	2	3	3	3	2	3
<b>CO3</b>	2	2	3	3	2	3	2	2	2	2	3
<b>CO4</b>	2	3	3	3	2	2	2	3	2	3	2
<b>CO5</b>	2	2	3	2	3	3	3	3	3	3	3
<b>Total</b>	11	12	14	13	11	12	12	13	13	12	13
<b>Average</b>	<b>2.2</b>	<b>2.4</b>	<b>2.8</b>	<b>2.6</b>	<b>2.2</b>	<b>2.4</b>	<b>2.4</b>	<b>2.6</b>	<b>2.6</b>	<b>2.4</b>	<b>2.6</b>

**3 – Strong, 2 - Medium, 1-Low**

II YEAR: FOURTH SEMESTER

Course Code	Course Name	Category	L	T	P	S	Credits	Hours	Marks		
									CIA	External	Total
24PSWC41A	<b>DEVELOPMENT STRATEGIES</b>	<b>Core Course– XII</b>	3	1	2	0	5	6	25	75	100
<b>Learning Objectives</b>											
LO1	To understand the nature of strategy through its definitions, parts and importance in relation to development of the people and institutions.										
LO2	To apply the understanding of Self-Help Groups for the development of the community.										
LO3	To learn the basic stages and benefits of watershed development.										
LO4	To understand how wastelands are identified and improved through suitable methods.										
LO5	To learn the importance of entrepreneurship and skill development programmes.										
Unit	Content									Hours	
1	<b>Strategy Planning and development</b> –Vision, Mission, Strategy, Action Plan; Identifying Action Steps for Community and System Change; Feedback Mechanisms for Improvement; Basic Development Issues (Agriculture, Industry, Infrastructure, Health, Education, Environment); Participatory Approaches in Development – PRA, Stakeholder Engagement, Community Consultation; SDG Alignment; Public-Private Partnerships.									18	
2	<b>Self Help Groups:</b> SHGs for community mobilization, poverty alleviation, women’s empowerment, rural and urban development, linkages with local governance, health and education initiatives, entrepreneurship and microfinance with case studies of successful models, Integration of Gender, Human Development, and Governance issues in development projects.									18	
3	<b>Watershed Development:</b> Meaning, Philosophy and Objectives. Common guidelines for watershed development projects (revised edition 2011) – Institutional arrangements at National, State, District, Project implementation agency and Village levels. People’s Participation. Selection criteria. Project management – Preparatory, work and withdrawal phases. Financial outlay and fund flow. Monitoring and evaluation, Learning and outcomes. Application of watershed development programme.									18	
4	<b>Wasteland Development:</b> Definition, Meaning and categories. Remote sensing and GIS in Wasteland Mapping. Methodology of wasteland assessment. Wasteland generation process. Methods of wasteland reclamation – Afforestation, Reforestation, providing surface cover, Changing agricultural practice. Integrated Wasteland Development Programme (IWDP) of India. Application of Wasteland Development programme.									18	

5	<b>Tribal Development Administration:</b> Tribal Development Administration, Administrative Structure at Central, State and District Levels, Hill Development Councils, Functions of tribal development blocks/agencies. Constitutional Provisions for the Protection of Tribes, Research and Training in Tribal Development, Role of Voluntary agencies in tribal development	18
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CO	Course Outcomes
CO1	To understand how to plan strategies for community development using PRA, SDGs, and partnerships.
CO2	To learn the concept and working of Self-Help Groups and microfinance.
CO3	To gain deeper understanding of the process and importance of watershed development projects.
CO4	To learn about wasteland assessment, reclamation methods, and government programmes.
CO5	To understand the idea of entrepreneurship and various development programmes in India.

References	
1	Daniel A.V. 2011. Strategies for Agricultural Development. Vora publications. Bombay.
2	Daniel Lazer. 2008. Micro Training Poverty and Eradication. New Century publications. New Delhi.
3	Desai Vasant. 2008. Dynamics of Entrepreneurial Development. Sultan Anand & sons. New Delhi.
4	Giriappa. S. 2011. Water the Efficiency in Agriculture. Oxford Press. Calcutta.
5	Gupta C.B. 2004. Entrepreneurial Development. Sultan Anand & Sons. New Delhi.
6	Jayashree. 2005. Entrepreneurial Development. Marghan publications. Chennai.
7	Selvapathi K., 1995. An Economic Analysis of the Watershed Development. Sacred Heart College. Tirupattur.
8	Khan M. A. 2002. Water Shed Management for Sustainable Agriculture. Agrobias publications. Judhpur.
9	.Lalitha.N. 2003. Self Help Groups in Rural Development. Dominant publications. New Delhi.
10	Poomani C. 2000. Functioning of Mahalir Thittam. Sacred Heart college. Tirupattur.
11	Sharma R. K. 2011. Entrepreneurship Development. Himalaya publications. Bombay.
12	Upendra Nath Roy. 2005. People Participation in Watershed Management. Kanishka Publisher. New Delhi.
13	Usharani. K., 2008, Marketing Strategies and Finance Viability of Self Help Groups, Sarop & Sons, New Delhi. Vijaya Agarwal, 2005, Micro Finance An Introduction, ICFAI University, Hyderabad

### Mapping with Programme Outcomes and Programme Specific Outcomes

	<b>PO1</b>	<b>PO2</b>	<b>PO3</b>	<b>PO4</b>	<b>PO5</b>	<b>PO6</b>	<b>PO7</b>	<b>PO8</b>	<b>PSO1</b>	<b>PSO2</b>	<b>PSO3</b>
<b>CO1</b>	3	2	2	2	3	2	2	3	2	2	3
<b>CO2</b>	2	3	2	3	3	3	3	2	3	2	2
<b>CO3</b>	3	3	3	2	2	2	3	3	2	3	2
<b>CO4</b>	3	2	2	3	3	3	2	3	3	3	3
<b>CO5</b>	3	3	3	3	3	3	3	3	3	2	3
<b>Total</b>	14	13	12	13	14	13	13	14	13	12	13
<b>Average</b>	2.8	2.6	2.4	2.6	2.8	2.6	2.6	2.8	2.6	2.4	2.6

**3– Strong 2-Medium 1 -Low**

II YEAR: FOURTH SEMESTER

Course Code	Course Name	Category	L	T	P	S	Credits	Hours	Marks		
									CIA	External	Total
24PSWC41B	<b>INDUSTRIAL RELATIONS AND EMPLOYEE WELFARE</b>	<b>Core Course – XII</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>5</b>	<b>6</b>	<b>25</b>	<b>75</b>	<b>100</b>
<b>Learning Objectives</b>											
LO1	To understand contemporary industrial relations practices.										
LO2	To be aware of mechanism of industrial relations.										
LO3	To gain the knowledge about the industrial relations machinery the role of various stakeholders concerned with industrial relations.										
LO4	To understand about various employee welfare practices.										
LO5	To learn about the role and scope of Social Worker in industrial setting.										
Unit	Content									Hours	
1	<b>Introduction to Industrial Relations:</b> Scope, Evolution and Development, Approaches and forms of Industrial relations in India. ILO: Concepts, Functions, International Labour Conferences, Decent Work Programmes, Recent Amendments, Tripartite Mechanisms, Corporate Social Responsibility in Labour Relations, and International Labour Standards. Case studies related to Industrial relations.									18	
2	<b>Industrial Disputes:</b> Factors, Forms, Trends, Prevention and Settlement, Role of State and Central Labour Administration, Strikes and Lockouts <b>Mechanism of Industrial Relations:</b> Collective Bargaining, Joint Management Councils, Works Committee, Workers Participation in Management, Grievance handling procedures.									18	
3	<b>Industrial Relations machinery:</b> <b>Industrial Relations machinery in India:</b> Conciliation, Arbitration and Adjudication, Code of discipline- Recent trends, Role of Government, Employers and Trade Unions in maintaining Industrial Relations. Application of Social Work Methods in Industrial Conflict Resolution									18	
4	<b>Employee Welfare:</b> <b>Employee Welfare:</b> Concept, Principles, Scope, Theories, Approaches and Philosophy of Employee Welfare, Areas of Employee Welfare, Statutory Welfare programmes, Non-statutory welfare programmes. Major Problems experienced by employees <b>Practice of Employee Welfare:</b> Employee Welfare: Occupational Health and Safety - Concept, Challenges. Roles, Functions and Appointment of the Labour Welfare Officer- Workers awareness Programs.									18	

5	<p><b>Need and application</b> of Social Work methods in delivering employee welfare services, New paradigms in Employee welfare.</p> <p><b>Scope for Social Work in Industry:</b> Problems concerned with Job dissatisfaction, Indiscipline, Disablement, Indebtedness, Alcoholism, Substance addiction, Absenteeism, and Family problems etc. Use of Social Work Services in the treatment of such problems. Counselling, Recreation, Sports, Co-operative and Credit society.</p>	18
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CO	Course Outcomes
CO1	To be aware of the concept and evolution of Industrial Relations
CO2	To understand the mechanisms behind IR scenario in India.
CO3	To understand the role of various stakeholders in maintaining peaceful industrial relations in India.
CO4	To analyze various statutory and non-statutory employee welfare measures.
CO5	To demonstrate the skills of social worker in industrial setting.

<b>Textbooks:</b>	
1	Dwivedi. R.S (1997) 'Human Relations & Organisational Behaviour', Macmillan India Ltd, New Delhi.
2	Joseph, Jerome (2004) Industrial relations: Towards a new theory of negotiated connectedness, New Delhi: Response Books.
3	Malhotra O.P (1985). Industrial Disputes Act 1947, Lucknow: East law book company
4	Mamoria C.B. and Mamoria. Satish (1998) 'Dynamics of Industrial Relations', Himalaya Publishing House, New Delhi
5	Paul Edwards (2009), Industrial Relations: Theory and Practice, 2nd Edition

<b>Reference Books:</b>	
1	Ratna Sen, (2003) 'Industrial Relations in India', Shifting Paradigms, Macmillan India Ltd., New Delhi
2	Rosen bloom Jerry (2014) The Handbook of Employee Benefits -Health and Group Benefits,7th Edition,Mc Graw Hill
3	Sarma. A.M (2014), Employee Welfare and Social Security, Himalaya Publishing House.
4	Saxena, R.C. (1961). Labour Problems and Social Welfare, Meerat: Jaiprakashnath and company
5	Srivastav, K.N (1954). Industrial Peace & Industrial Relations Allahabad: Kitab Mahal
6	Srivastava (2000) 'Industrial Relations and Labour laws', Vikas, 4th edition.
7	Subba Rao.P., (2010) Essentials of Human Resource Management and industrial Relations: Text, Cases and Games
8	Venkata Ratnam.C.S., 'Globalisation and Labour Management Relations', Response Books, 2001.

<b>Web Resources</b>	
1	<a href="https://www.researchgate.net">https://www.researchgate.net</a>
2	<a href="https://labour.gov.in">https://labour.gov.in</a>

3	<a href="http://www.ignou.ac.in">http://www.ignou.ac.in</a>
4	<a href="https://www.ilo.org">https://www.ilo.org</a>
5	<a href="https://www.greythr.com">https://www.greythr.com</a>

### Mapping with Programme Outcomes and Programme Specific Outcomes

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PSO1	PSO2	PSO3
<b>CO1</b>	3	2	2	2	3	2	2	3	2	2	2
<b>CO2</b>	2	3	2	3	3	3	3	3	2	3	2
<b>CO3</b>	3	3	3	3	2	2	3	3	3	2	3
<b>CO4</b>	3	2	3	3	3	3	2	2	3	3	2
<b>CO5</b>	3	3	3	3	3	3	3	3	3	3	3
<b>Total</b>	14	13	13	14	14	13	13	14	13	13	12
<b>Average</b>	2.8	2.6	2.6	2.8	2.8	2.8	2.6	2.8	2.6	2.6	2.4

**3– Strong 2-Medium 1 -Low**

II YEAR: FOURTH SEMESTER

Course Code	Course Name	Category	L	T	P	S	Credits	Hours	Marks		
									CIA	External	Total
24PSWC41C	<b>CLINICAL SOCIAL WORK</b>	<b>Core Course – XII</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>5</b>	<b>6</b>	<b>25</b>	<b>75</b>	<b>100</b>
<b>Learning Objectives</b>											
LO1	To learn the history and development of clinical social work and its link with mental health services.										
LO2	To understand professional ethics, competencies, and techniques used in clinical practice.										
LO3	To learn how clinical social work supports children, families, and the elderly in coping with problems.										
LO4	To understand skills for assessment, counselling, and rehabilitation in clinical situations.										
LO5	To learn how clinical social work is practiced in hospitals, schools, and welfare institutions.										
Unit	Content										Hours
1	<b>Introduction to Clinical Social Work:</b> Clinical social work: Meaning & Definition, Goal & Objectives, Scope, Historical development, Emerging trends in India and abroad. Integration with mental health services with primary health care, trauma-informed care, use of technology and tele-counselling,										18
2	<b>Ethics and standards in clinical social work:</b> NASW Standards & behaviors for the practice of clinical social work. Core Competencies, techniques, Case formulation, intervention techniques, therapeutic alliance, crisis management, group facilitation and Careers in Clinical Social Work practice in hospitals, mental health clinics, rehabilitation centers, schools, private practice.										18
3	<b>Clinical social work practice among target groups:</b> Children and adolescents - life skills education, student enrichment program, counselling cell - training program for students, Health Education. Families - pre-marital counselling, family life education, family and marital enrichment, parenting training program. Elderly – socializing, isolation and loneliness, psychological adjustment.										18
4	<b>Psychosocial Interventions in clinical settings:</b> Skills required for clinical social worker in assessment, diagnosis, rehabilitation planning, vocational evaluation, breaking bad news, drug adherence, handling distress, emotional problems, addiction, absenteeism, work life balance, suicidal ideation and micro skills in prevention.										18
5	<b>Clinical social work in various settings:</b> Clinical Social Work practice in educational setting, child welfare agencies, Family Counselling centres, short stay, Respite care, Destitute homes, correctional institutions, general hospital settings, de-addiction centers, adoption centres, counselling services in corporate and industrial setting.										18

CO	Course Outcomes
CO1	To demonstrate knowledge on the scope of clinical social work and its emerging trends.
CO2	To learn about ethics, standards, and techniques used in clinical social work practice.
CO3	To develop understanding of clinical social work with different groups like children, families, and the elderly.
CO4	To learn about psychosocial interventions and skills needed in clinical settings.
CO5	To understand clinical social work practice in different settings and organizations.

**Text books:**

1	LaSala, M.C. (2022). <i>Clinical Social Work with Individuals, Families, and Groups: The Healing Power of Relationships</i> (1st ed.). Routledge. <a href="https://doi.org/10.4324/9781003011712">https://doi.org/10.4324/9781003011712</a>
2	Cooper, M. & Lesser, J.G. (2021) <i>Clinical Social Work Practice: An Integrated Approach</i> . 3rd ed. Pearson Education.
3	Turner, F.J. (ed.) (2021) <i>Social Work Treatment: Interlocking Theoretical Approaches</i> . 7th ed. Oxford University Press.
4	Walsh, J. (2021) <i>Theories for Clinical Social Work Practice</i> . 3rd ed. Cengage Learning.
5	Austrian S G (2000). <i>Mental Disorders, Medications, and Clinical Social Work</i> , New York: Columbia University Press.
6	Brandell, J R (1997). <i>Theory and Practice of Clinical Social Work</i> , London: Free Press.
7	Elizabeth M. Vonl, Tony Tripodi, Irwin Epstein (2006). <i>Research Techniques for Clinical Social Workers</i> , Columbia University Press.
8	Jerrold R. Brandell (2014) <i>Essentials of Clinical Social Work</i> , Sage Publications, Ltd.
9	Meyer, C. H. (1983) <i>Clinical Social Work in an Ecological Systems Perspective</i> , New York, Columbia University Press.

**Reference Books:**

1	Cameron, M. & King Keegan, E. (2010). The common factors model: Implications for transtheoretical clinical social work practice.
2	Aboud, F.E. (1998). <i>Health psychology in global perspective</i> . USA: Sage Publications
3	Turner, K. (2009). Mindfulness: The present moment in clinical social work. <i>Clinical Social Work Journal</i> .
4	Cameron, M. & King Keegan, E. (2010). The common factors model: Implications for transtheoretical clinical social work practice.
5	Groshong, Laura W (2009), <i>Clinical Social Work Practice and Regulation: an overview.</i> , Clinical Social Work Association.

**Web Resources**

1	<a href="https://www.socialworkers.org/Practice/Clinical-Social-Work">https://www.socialworkers.org/Practice/Clinical-Social-Work</a>
2	<a href="http://gaswin.tripod.com/">http://gaswin.tripod.com/</a>
3	<a href="https://nimhans.ac.in/">https://nimhans.ac.in/</a>
4	<a href="https://gacbe.ac.in/images/E%20books/Handbook%20of%20Health%20Social%20">https://gacbe.ac.in/images/E%20books/Handbook%20of%20Health%20Social%20</a>
5	<a href="https://www.clinicalsocialwork.eu/wp-content/uploads/2015/01/CSW_2_2014.pdf">https://www.clinicalsocialwork.eu/wp-content/uploads/2015/01/CSW_2_2014.pdf</a>

### Mapping with Programme Outcomes and Programme Specific Outcomes

	<b>PO1</b>	<b>PO2</b>	<b>PO3</b>	<b>PO4</b>	<b>PO5</b>	<b>PO6</b>	<b>PO7</b>	<b>PO8</b>	<b>PSO1</b>	<b>PSO2</b>	<b>PSO3</b>
<b>CO1</b>	3	2	3	3	3	2	2	3	3	2	3
<b>CO2</b>	3	3	2	3	3	3	3	3	2	2	2
<b>CO3</b>	3	3	2	2	2	2	3	3	3	3	2
<b>CO4</b>	2	2	3	3	3	3	2	2	3	3	3
<b>CO5</b>	3	3	3	3	3	3	3	3	2	2	3
<b>Total</b>	14	13	13	14	14	13	13	14	13	12	13
<b>Average</b>	2.8	2.6	2.6	2.8	2.8	2.6	2.6	2.8	2.6	2.4	2.6

**3– Strong    2-Medium    1 -Low**

II YEAR: FOURTH SEMESTER

Course Code	Course Name	Category	L	T	P	S	Credits	Hours	Marks		
									CIA	External	Total
24PSWC42A	<b>LIVELIHOOD AND SOCIAL AUDIT</b>	<b>Core Course – XIII</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>5</b>	<b>6</b>	<b>25</b>	<b>75</b>	<b>100</b>
<b>Learning Objectives</b>											
LO1	To understand the concept and frameworks of sustainable livelihood and approaches, mapping tools.										
LO2	To study institutional mechanisms and major programs promoting livelihoods and identify strategies for rural poor.										
LO3	To understand the concept, scope, principles, models, and process of social accounting.										
LO4	To learn the concept, stages, and principles of social audit and the role of local governance in community accountability.										
LO5	To develop practical skills in using livelihood frameworks, social accounting, auditing, and documentation tools.										
Unit	Content									Hours	
1	<b>Livelihood:</b> Livelihood – Concept, Sustainable livelihood – Principles, Approaches (UNDP, DFID, CARE, OXFAM) and Frameworks. Livelihood Mapping: Tools and Techniques for Livelihood Mapping and Sub Sector analysis- Participatory Assessment and Planning for SL (PAPSL), Rapid and Participatory Livelihood Security Assessment (RLSA). Context of Poverty Eradication - (Concept - Poor, Multidimensional aspect of Poverty, Tools of Poverty Assessment, programs).									18	
2	<b>Institutionalized Livelihoods:</b> Livelihood promotions: By different agencies (Government and Non-governmental Organizations - Local and International Organizations) – Major Livelihood Programs in India. Challenges in Livelihood Promotions; Livelihood strategies: Livelihood portfolio for Rural Poor, Agriculture, Migration, Diversification, Sectoral approach.									18	
3	<b>Social Accounts:</b> Social Accountability-Concept; Social accounting-Concept – History, Scope, Objectives and Importance. Principles of Social Accounting – Models of Social Accounting – Approaches – Steps involved in Social Accounting - Benefits and Challenges of Social Accounting, Distinction between Financial Accounting and Social Accounting.									18	

4	<b>Community Social Audits:</b> Social Audit: Concept, Scope, Objectives, Principles of Social Audit: – Types of Social Audit. Stages in Social Audit: – Benefits and Challenges of Social Audit – Social Audit vs Financial Audit – Community Audit: Role of Gram Panchayat and Gram Sabha in Social Audit.	18
5	<b>Skills for Social Worker:</b> Use of existing Livelihood frame works in the Community, Practical use of Tools and Techniques for Social Accounting and Auditing - Social Impact Assessment (SIA), Social Accounting and Auditing (SAA) and Community Auditing and Reporting, Writing the books of accounts and auditing. Documentation and Reporting. -	18

CO	Course Outcomes
CO1	To apply livelihood frameworks and mapping tools to assess and design poverty eradication strategies.
CO2	To analyze government and NGO livelihood programs and develop suitable livelihood strategies.
CO3	To apply social accounting principles to community projects.
CO4	To conduct and evaluate community social audits ensuring transparency and participation.
CO5	To apply livelihood frameworks, social accounting, auditing, and documentation tools.

#### Textbooks:

1	Baumgartner, Ruedi. 2004. In search of sustainable livelihood systems. Sage publications, New Delhi.
2	Yanovsky, M. 2009. Social Accounting Systems. Transaction Publishers. New Jersey.
3	Perpetua Katepa, (2005) Sustainable Livelihood Approaches in Operation: A Gender Perspective, International Associates for Development.
4	Phansalkar,(2003) Livelihoods: Promoting Livelihood Enhancement, Mumbai: Sir Dorabji Tata Trust.
5	State of India ‘s Livelihoods Report, (2011). The State of India’s Livelihoods: A Time of Volatility ‘, edited by Orlanda Ruthven and Vipin Sharma, New Delhi: Sage Publications

#### ReferenceBooks:

1	Aggarwal, Nomita. 2003. Social auditing of environmental laws in Inida. New Century Publications. New Delhi.
2	Auret, Diana and et.al. 2009. Participatory social auditing:a practical guide to developing a gender- sensitive approach. Institute of development studies. Brighton.
3	Ball, Amanda and Stephen O. Osborne. 2011. Social accounting and public management: accountability for the common good. Routledge Publisher. New York.
4	Basu, S. K. 2006. Auditing: Principles and Techniques. Dorling Kindersley (India) Pvt. Ltd. New Delhi.
5	Basu, S.K. 2009. Fundamentals of Auditing. Dorling Kindersley (India) Pvt. Ltd. New Delhi.
6	Costa, Ericka and et. Al. 2014. Accountability and Social Accounting for social and non-profit organizations. Emerald group publishing limited. Bingley.
7	Dagoon, Jesse D. 2003. Teaching strategies in livelihood and vocational education today. Rex Books store inc. Manila.
8	Lont, Hotze and Otto Hospes. 2004. Livelihood and microfinance. Eburon academic publishers. Delft.

9	Niehof, Anke and Lisa Price. 2001. Rural livelihood systems: a conceptual framework. Upward Publisher. Wageningen
10	Pagare, Dinakar. 2010. Principals and practice of auditing. Sultan Chand and Sons, New Delhi.
11	Prasuna, D G. 2005. Auditing: the emerging landscape. The ICFAI University press. Hyderabad.
12	Premavathy, N. 2012. Practical auditing. Sri Vishnu publications. Chennai.
13	Rakodi, Carole and Tony Lloyd-Jones. 2002. Urban livelihoods: A people-centered approach to reducing poverty. Earthscan publications limited. London.
14	Sankaran, S. 2012. Indian economy: problems, policies and development. Margham publications. Chennai
15	Yanovsky, M. 2009. Social Accounting Systems. Transaction Publishers. New Jersey.
<b>Web Resources</b>	
1	<a href="http://www.tmv.edu.in/pdf">http://www.tmv.edu.in/pdf</a>
2	<a href="http://www.ignou.ac.in">http://www.ignou.ac.in</a>
3	<a href="https://www.researchgate.net">https://www.researchgate.net</a>
4	<a href="https://onlinelibrary.wiley.com">https://onlinelibrary.wiley.com</a>
5	<a href="https://www.frontiersin.org">https://www.frontiersin.org</a>

### Mapping with Programme Outcomes and Programme Specific Outcomes

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PSO1	PSO2	PSO3
<b>CO1</b>	3	2	2	3	3	2	2	3	2	2	3
<b>CO2</b>	3	3	2	3	3	3	3	3	3	2	2
<b>CO3</b>	3	3	3	2	2	2	3	3	2	3	2
<b>CO4</b>	2	2	3	3	3	3	2	2	3	3	3
<b>CO5</b>	3	3	3	3	3	3	3	3	3	2	3
<b>Total</b>	14	13	13	14	14	13	13	14	13	12	13
<b>Average</b>	2.8	2.6	2.6	2.8	2.8	2.6	2.6	2.8	2.6	2.4	2.6

**3– Strong    2-Medium    1 -Low**

II YEAR: FOURTH SEMESTER

Course Code	Course Name	Category	L	T	P	S	Credits	Hours	Marks		
									CIA	External	Total
24PSWC42B	<b>ORGANISATIONAL BEHAVIOUR</b>	<b>Core Course – XIII</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>5</b>	<b>6</b>	<b>25</b>	<b>75</b>	<b>100</b>
<b>Learning Objectives</b>											
LO1	To understand the basics, scope, history, models, and current trends of Organizational Behaviour.										
LO2	To learn how individuals, groups, and teams behave in organizations, including conflicts and organizational politics.										
LO3	To understand different motivation theories, emotional intelligence, and stress management at work.										
LO4	To learn the concepts of organizational change, resistance to change, and organizational culture and climate.										
LO5	To understand organizational development, intervention techniques, and how OB principles are applied in practice.										
Unit	Content									Hours	
1	<b>Organizational Behaviour:</b> Organizational Behaviour - Definition, Scope, Approaches Foundations & Contributing disciplines to OB. History, Hawthorne Studies, Human Relations Movement, Models of OB, Importance, Relevance in Social Work. Challenges involved in the application and Practice of OB. <b>Emerging Trends in OB Practices:</b> Quality of Work Life, Just-In-Time (JIT), 5S Model, Six Sigma and Lean Six Sigma, Total Productivity Management, Total Quality Management.									18	
2	<b>Human Behaviour at Work:</b> Foundations of Individual Behaviour - Fred Luthans and Keith Davis perspectives; Attitudes, values and Perception, Personality- Concept, Determinants, Theories and Applications; Group Behaviour - Concept, Types of Group, Group Development, Group Dynamics; Teams, Span of Control and Delegation in Organizational Context. Organizational Conflict- Concept, Sources, Types, Management; Organizational Power and Politics, Behavioral Changes in Individuals and Teams.									18	
3	<b>Motivation at Work:</b> Motivation- Meaning, Theories of Motivation – basics of Maslow’s Hierarchy of Needs, Herzberg’s Two Factor Theory, McGregor’s Theory X and Theory Y, Alderfer’s ERG Theory Systems Theory, Emotional Quotient at Work. Stress and Anxiety Management.									18	
4	<b>Organizational change:</b> Concept of Organizational Change, Resistance to change, Managing Resistance to Change, Lewin’s Three Step Model of Change, Stress – Sources, Consequences and Management. Organizational Culture and Climate – Factors affecting organizational Climate – Organizational processes and Structure & Design.									18	

5	<b>Organizational Development:</b> Concept of Organizational Development- Definition, Theories and Practice: Organizational Development and Organizational Behaviour, OD Intervention Techniques: Sensitivity Training, Quality Circles, Survey Feedback, Management of change. Individual Behaviour, Foundations of Individual Behaviour.	18
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CO	Course Outcomes
CO1	To be aware of the models, challenges and current trends in organizational behaviour.
CO2	To be aware of the concept of Individual and group behaviour in organizations.
CO3	To apply suitable theories and models of motivation to enhance the work motivation of People in organizations.
CO4	To analyse the competencies and skills required for overcoming resistance to change in Organizations.
CO5	To identify the skills required for Interventions in organizational development and to understand latest trends in organizational development.

Text books:	
1	Ahuja K.K. (1990) Organization Behaviour, Kalyani publication, New Delhi
2	Bhonsle, Y.B. (1999). Personnel Management Indian Scene. Mumbai: Deborah Prayer House.
3	Frencce, Wendell and Cecil (1995). Organisation Development. New Delhi: Prentice-Hall of India Ltd.
4	Ghorpade M.B. (1980) Industrial Psychology, Himalaya publishing house, Mumbai
5	Ghosh P.K. and Ghorpade M.B. (1991) Industrial and Organizational Psychology, Himalaya publishing house, Mumbai
Reference Books:	
1	Gilmer (1961) Industrial Psychology, McGraw hill, London
2	Gupta, Ananda Das (2014). Organizational Behaviour design, Structure and Culture: Biztantra
3	Margie Parikh and Rajan Gupta (2010), Organizational Behavior, Tata McGraw Hill Education Private Limited
4	Sinha Durganand (1992) Studies in Industrial Psychology, Sriram Mehar and co, Agra
5	Stephen P. Robbins (2002) Organizational Behaviour, Pearson education Asia New Delhi
6	Udai Pareek (2010) Understanding Organizational Behavior, Second Edition, Oxford University Press
Web Resources	
1	<a href="http://www.tmv.edu.in/pdf">http://www.tmv.edu.in/pdf</a>
2	<a href="http://www.ignou.ac.in">http://www.ignou.ac.in</a>
3	<a href="https://www.researchgate.net">https://www.researchgate.net</a>
4	<a href="https://onlinelibrary.wiley.com">https://onlinelibrary.wiley.com</a>
5	<a href="https://www.frontiersin.org">https://www.frontiersin.org</a>

	<b>PO1</b>	<b>PO2</b>	<b>PO3</b>	<b>PO4</b>	<b>PO5</b>	<b>PO6</b>	<b>PO7</b>	<b>PO8</b>	<b>PSO1</b>	<b>PSO2</b>	<b>PSO3</b>
<b>CO1</b>	3	2	2	3	3	2	2	3	2	2	3
<b>CO2</b>	3	3	2	3	3	3	3	3	3	2	2
<b>CO3</b>	2	3	3	2	2	2	3	2	2	3	2
<b>CO4</b>	3	2	3	3	3	3	2	3	3	2	3
<b>CO5</b>	3	3	3	3	3	3	3	3	3	3	3
<b>Total</b>	14	13	13	14	14	13	13	14	13	12	13
<b>Average</b>	2.8	2.6	2.6	2.8	2.8	2.6	2.6	2.8	2.6	2.4	2.6

**3– Strong    2-Medium    1 -Low**

II YEAR: FOURTH SEMESTER

Course Code	Course Name	Category	L	T	P	S	Credits	Hours	Marks		
									CIA	External	Total
24PSWC42C	<b>THERAPEUTIC INTERVENTION IN SOCIAL WORK</b>	<b>Core Course -XIII</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>5</b>	<b>6</b>	<b>25</b>	<b>75</b>	<b>100</b>
<b>Learning Objectives</b>											
LO1	To define therapeutic intervention and demonstrate understanding of psychotherapy, and ethical standards in clinical social work.										
LO2	To apply various therapeutic approaches to client situations and differentiate between different techniques.										
LO3	To integrate indigenous and expressive therapies along with holistic and innovative healing strategies in practice.										
LO4	To explain rehabilitation principles, RCI processes, and demonstrate psychosocial, vocational, and physical rehabilitation techniques.										
LO5	To demonstrate skills in clinical social work across multiple settings, including crisis intervention, trauma care, and support for vulnerable populations.										
Unit	Content									Hours	
1	<b>Therapeutic intervention</b> – Meaning, Concept. Clinical descriptions and psychopathology. Emerging trends in clinical social work in India and abroad. Psychotherapy- Definition, History, and Techniques. Specific treatment modalities and Therapeutic Alliance. Compare Psychotherapy – Counselling – Case work.									18	
2	<b>Therapeutic Approaches:</b> REBT, Psychoanalysis, Gestalt Therapy, Erikson’s Psychosocial stages, Cognitive Behaviour Therapy, Transactional Analysis, Person centered approach, Strength Based Approach, Solution Focused approach.									18	
3	<b>Indigenous Therapeutic Techniques:</b> Yoga, Meditation, Spiritual Healing and Relaxation Therapy. Use of Art-Based Therapies and expressive therapies in the healing process. Pain Management techniques, Play therapy, Music and Dance Movement Therapy, Quantum Healing, Caregiver Support.									18	
4	<b>Rehabilitation:</b> Historical perspectives and evolution of rehabilitation practices. Rehabilitation Council of India: Function, Training Programme, Central Rehabilitation Register (CRR), Continuing Rehabilitation Education (CRE), RCI Act 1992 with recent amendment. Psychosocial and Vocational Rehabilitation, Physical Rehabilitation Techniques.									18	
5	<b>Role of Clinical Social Work Practice in different settings:</b> Educational setting, Adolescents and child welfare agencies, Family Counselling centers, correctional institutions, hospital settings, adoption centers, Counselling services in corporate and industrial setting, socially vulnerable groups, Elderly, Suicide Prevention.									18	

CO	Course Outcomes
CO1	To understand the concepts of therapeutic intervention, clinical descriptions, and psychotherapy techniques in clinical social work.
CO2	To understand and apply major therapeutic approaches and therapies.
CO3	To utilize indigenous and expressive therapies, and apply current holistic and innovative healing trends in practice.
CO4	To understand rehabilitation principles, RCI functions, and apply psychosocial, vocational, and physical rehabilitation methods.
CO5	To apply clinical social work practice across diverse settings.

<b>Textbooks:</b>	
1	Antony D (2018), Counsellor's Approach to Mental Disorders, Guru Publications.
2	Coleman, Comprehensive Textbook of Abnormal Psychology.
3	Egan, Gerard. (2006). The Skilled Helper: A Problem Management and Opportunity Development Approach to Helping, Wadsworth Publishers, Boston, USA.
4	Joseph Walsh (2010), Direct Social Work Practice Theoretical Perspectives, Cengage Learning India Pvt. Ltd., New Delhi. ISBN-13: 978-81-315-1375-0
5	Sekar, Parthasarathy, Muralidhar (2011), Handbook of Psychiatric Social Work, NIMHANS Publication.
<b>Reference Books:</b>	
1	Benson, N. & Loon, B. V. (2012). Introducing Psychotherapy: A Graphic Guide.
2	Hamilton, Gordon. (1955). Theory and Practice of Social Case Work. Columbia University Press, New York, USA.
3	Helen. (1995). Social Case Work: A Problem-Solving Process. The University of Chicago Press, Chicago, USA.
4	Konopka. (1983). Social Group Work: A Helping Process. Prentice Hall, New Jersey, USA.
5	Lapworth, Phil. (2001). Integration in Counselling and Psychotherapy: Developing a Personal Approach. Sage Publications, New Delhi.
6	Windy, Dryden. (2002). Handbook of Individual Therapy. Sage Publications, New Delhi.
<b>Web Resources</b>	
1	<a href="https://www.apa.org/practice/guidelines">https://www.apa.org/practice/guidelines</a>
2	<a href="https://www.goodtherapy.org/learn-about-therapy/types/acceptance-commitment-therapy">https://www.goodtherapy.org/learn-about-therapy/types/acceptance-commitment-therapy</a>
3	<a href="https://www.goodtherapy.org/learn-about-therapy/types/dialectical-behavioral-therapy">https://www.goodtherapy.org/learn-about-therapy/types/dialectical-behavioral-therapy</a>
4	<a href="https://www.who.int/transplantation/Guiding_PrinciplesTransplantation_WHA63.22en.pdf">https://www.who.int/transplantation/Guiding_PrinciplesTransplantation_WHA63.22en.pdf</a>
5	<a href="https://www.learncbse.in/therapeutic-approaches-counselling-cbse-notes-class-12-psychology/">https://www.learncbse.in/therapeutic-approaches-counselling-cbse-notes-class-12-psychology/</a>
6	<a href="https://www.spsrohini.com/sites/default/files/12%20Psychology%20-%20Therapeutic%20Approaches%20-%20Notes%20&amp;%20Video%20Link.pdf">https://www.spsrohini.com/sites/default/files/12%20Psychology%20-%20Therapeutic%20Approaches%20-%20Notes%20&amp;%20Video%20Link.pdf</a>

### Mapping with Programme Outcomes and Programme Specific Outcomes

	<b>PO1</b>	<b>PO2</b>	<b>PO3</b>	<b>PO4</b>	<b>PO5</b>	<b>PO6</b>	<b>PO7</b>	<b>PO8</b>	<b>PSO1</b>	<b>PSO2</b>	<b>PSO3</b>
<b>CO1</b>	3	2	2	2	2	2	2	3	3	2	2
<b>CO2</b>	3	3	3	3	3	3	2	2	2	3	2
<b>CO3</b>	3	3	3		2	2	3	3	3	2	3
<b>CO4</b>	2	2	3	3	2	3	3	2	3	3	2
<b>CO5</b>	3	3	3	3	3	3	3	3	2	3	3
<b>Total</b>	14	13	14	13	12	13	13	13	13	13	12
<b>Average</b>	2.8	2.6	2.8	2.6	2.4	2.6	2.6	2.6	2.6	2.6	2.4

**3– Strong    2-Medium    1 -Low**

II YEAR: FOURTH SEMESTER

Course Code	Course Name	Category	L	T	P	S	Credits	Hours	Marks		
									CIA	External	Total
24PSWC43P	<b>RESEARCH PROJECT Project with Viva- Voce</b>	<b>Core course XIV</b>	<b>0</b>	<b>0</b>	<b>6</b>	<b>0</b>	<b>5</b>	<b>6</b>	<b>25</b>	<b>75</b>	<b>100</b>
<b>Learning Objectives</b>											
LO1	To understand the process of selecting and formulating research problems, concepts, variables, and sampling techniques.										
LO2	To learn methods for data collection, processing, and analysis, including use of statistics and logical reasoning.										
LO3	To understand the structure, format, and components of a research report.										
LO4	To learn how to prepare research chapters, including introduction, literature review, and methodology.										
LO5	To understand how to present data, interpret findings, and draw conclusions and recommendations.										
Unit	Content									Hours	
1	<b>Aspects that need to be considered in designing and conducting a research study:</b> Selection and formulation of a Research problem Identifying and defining concepts, variables Formulation of hypothesis and testing hypothesis Preparation of a study proposal Understanding Research Design patterns <b>Scope and Coverage</b> Population/Universe of a study. Need for studying a cross section of the Universe (Sample) Sampling patterns (Probability/Non-Probability, Deciding the sample size and assessing error, Problems and advantages of sample studies.									18	
2	<b>Planning and Implementation of data collection</b> Identification of data need Use of secondary data Primary data collection schemes and choice of a scheme Preparation of a tool of data collection, and Problems in data collection <b>Data processing methods</b> - Steps involved in data processing Preparing a data processing scheme, Taking decision on how the data are to be organized and presented, Analysis of data and Use of Statistics in data analysis, Use of technological tool in data processing and analysis.  <b>Application of Logical Reasoning and Statistics</b> Use of logical reasoning, Application of Statistical modules Study of available statistical programs and their application on research data, Understanding the uses and misuse of statistical procedures									18	

	Study Designs (A student can carry out research by using one of the following methods or combination of methods: Case study, Survey and Experimental study)	
3	<p><b>Format of the Research Report</b>  Each research shall consist of the following sections. Section I Preliminaries  Section II Body of the Report Section III Annexures  <b>Section I Preliminaries:</b> It is a formal general section and shall have following details</p> <ol style="list-style-type: none"> <li>1. Title page</li> <li>2. A Face sheet having details regarding the title of the study, name of the researcher, name of the guide, Head of the department, institution through which the study has been undertaken university and year of the work</li> <li>3. Forward/ Acknowledgement</li> <li>4. Table of contents with page Nos</li> <li>5. List of tables charts and graphs</li> <li>6. Certification from the guide</li> </ol> <p><b>Section II Body of the Report:</b> It is a formal technical section which shall consist of following chapters.</p> <ol style="list-style-type: none"> <li>1. Introduction</li> <li>2. Review of Literature</li> <li>3. Methodology</li> <li>4. Data presentation and Analyses</li> <li>5. Major Findings and conclusion</li> </ol> <p>However, the number of Chapters appearing in the body of report can be more, if the student decides to increase chapters. The aim of each chapter shall be considered while preparing the chapter  <b>Section III Annexure:</b> This section shall consist of all such additional information that are not disclosed in the body of the report</p> <ol style="list-style-type: none"> <li>a) A copy of the tool/tools of data collection.</li> <li>b) Additional statistical tables</li> <li>c) Bibliography</li> <li>d) Photographs etc.</li> </ol>	18
4	<p><b>CHAPTER 1 Introduction:</b> The purpose of this chapter is to introduce the problem/topic of research. Here the student has to discuss the problem under analysis in relation to its importance and highlight need for undertaking the study. The concepts, variables, hypothesis used in the study have to be explained in this Chapter.  <b>CHAPTER 2 Review of Literature:</b> The purpose of this chapter is to gather information review literature and studies conducted earlier on the same topic based on which one can draw out the relevance of the present study.  <b>CHAPTER 3 Methodology:</b> In this chapter the student has to outline as clearly as possible the, procedure used by him/her in the project undertaking.</p> <ol style="list-style-type: none"> <li>1. The objectives of the research should be clearly stated following which the other issues are to be discussed</li> <li>2. Coverage i.e. Population and Sample.</li> <li>3. Data collection: Time duration; methods and tools used, difficulties faced in data collection.</li> <li>4. Scheme involved in data processing and mode of data presentation. (Editing, classification, coding tabulation,</li> </ol>	18

	graphs). If processed by the computers, a brief discussion on the scheme has to be explained 5. Report Design: A brief discussion on the arrangement or characterisation of the report could be included here.	
5	<b>CHAPTER 4</b> Data Presentation and Analysis: This chapter shall present the findings of research. Appropriate mode of data presentation such as charts, graphs and diagrams and descriptive analysis/interpretations of data are undertaken here. <b>CHAPTER 5</b> Major Findings and Conclusion: This chapter shall present in a summarized form, the major findings as well as the conclusions arrived at, along with recommendations and suggestions if any for further research and intervention in the area of the study.	18

CO	Course Outcomes
CO1	To learn key aspects of designing a research study.
CO2	To learn about planning and implementing data collection and use of statistical tools.
CO3	To become equipped in designing the standard format and sections of a research report.
CO4	To become equipped in preparing research chapters: introduction, literature review, and methodology.
CO5	To learn techniques for presenting data, analyzing results, and summarizing findings and conclusions.

Textbooks:	
1	Ahuja, Ram (2001), Research Methods, Rawat publications, Jaipur
2	Alston, M Bocolos, W (Indian Edition 2003), Research for Social Workers- An Introduction to Methods, Rawat Jaipur.
3	Chauthary, C, M (1991), Research Methodology, Jaipur, RBSA Publishers
4	Costello, Patrick (2005), Action Research, London Continuum
5	Gillham, Bill (2000), Case Study Research Methods, London, Continuum
6	Kothari, C, R (2004), Research Methodology: Methods and Techniques, New Delhi, New age International
7	Krishnaswamy, O.R (1993), Methodology for Research in Social Science, Himalaya, Bombay

Reference Books:	
1	Baker, Therese, I (1994) Doing Social Research, McGraw Hill, Singapore
2	Laldas, D, K (2000) Practice of Social Research, Rawat, Jaipur.
3	Mikkelsen, Britha (2005), Methods for Development Work and Research – A new Guide for Practitioners, Sage Publications, New Delhi.
4	Singh, Jaspal (2001), Methodology and Techniques of Social Research, New Delhi, Kanishka.

Web Resources	
1	<a href="https://onlinecourses.nptel.ac.in/noc20_ge01/preview">https://onlinecourses.nptel.ac.in/noc20_ge01/preview</a>
2	<a href="https://onlinecourses.nptel.ac.in/noc20_hs78/preview">https://onlinecourses.nptel.ac.in/noc20_hs78/preview</a>
3	<a href="https://academic.microsoft.com/">https://academic.microsoft.com/</a>
4	<a href="https://www.refseek.com/">https://www.refseek.com/</a>

5	<a href="https://core.ac.uk/">https://core.ac.uk/</a>
6	<a href="https://www.base-search.net/">https://www.base-search.net/</a>

**Mapping with Programme Outcomes and Programme Specific Outcomes**

	<b>PO1</b>	<b>PO2</b>	<b>PO3</b>	<b>PO4</b>	<b>PO5</b>	<b>PO6</b>	<b>PO7</b>	<b>PO8</b>	<b>PSO1</b>	<b>PSO2</b>	<b>PSO3</b>
<b>CO1</b>	3	3	3	3	3	3	3	3	3	3	3
<b>CO2</b>	3	3	3	3	3	3	3	3	3	3	3
<b>CO3</b>	3	3	2	3	3	3	3	2	3	2	2
<b>CO4</b>	3	2	3	3	3	2	2	3	2	3	3
<b>CO5</b>	3	3	3	2	3	3	3	3	3	3	3
<b>Total</b>	15	14	14	14	15	14	14	14	14	14	14
<b>Average</b>	3	2.8	2.8	2.8	3	2.8	2.8	2.8	2.8	2.8	2.8

**3– Strong 2-Medium 1 –Low**

II YEAR: FOURTH SEMESTER

Course Code	Course Name	Category	L	T	P	S	Credits	Hours	Marks		
									CIA	External	Total
24PSWE44	<b>CONCURRENT FIELD WORK –IV- Practical IV</b>	<b>EC – 6 (DEC)</b>	<b>1</b>	<b>1</b>	<b>4</b>	<b>0</b>	<b>4</b>	<b>6</b>	<b>50</b>	<b>50</b>	<b>100</b>
<b>Learning Objectives</b>											
LO1	To integrate theoretical learning with field-based practice through systematic observation and participation.										
LO2	To develop advanced understanding of organizational structures, legal registration processes, and service delivery mechanisms.										
LO3	To enhance professional competencies in planning, implementation, and evaluation of social work interventions.										
LO4	To strengthen skills in teamwork, leadership, documentation, and communication across diverse organizational settings.										
LO5	To apply ethical principles, legal frameworks, and reflective practice in professional field engagement.										
Unit	Content									Hours	
1	<b>Introduction to the field work:</b> Orientation to organizational, hospital or industrial structure, goals, and service delivery systems, Understanding the evolution of community, clinical and organisational dynamics, Identification of field interests and developing professional aptitude, Roles and skills of social workers in different settings.									18	
2	<b>CD:</b> Understanding organizational administration and management processes. <b>HRM:</b> Human Resource Planning including Job Analysis, Recruitment, and Selection, Introduction to CSR, governance, and stakeholder engagement, <b>MNP:</b> Understanding administrative functions in health and medical settings. Building rapport with personnel and clients.									18	
3	<b>Skill Application and Intervention:</b> Apply social work methods - casework, group work, and community organization - in agency, medical or community settings. Gain exposure to compensation systems, labour welfare measures, FCRA and policy implementation in organizational contexts. Develop competencies in assessment, planning, intervention, and evaluation in hospital setting.									18	
4	<b>Project Work and Documentation:</b> Planning and implementing field-based mini projects or case studies, Linking theoretical knowledge with practice-based learning, Systems-based approach to CSR and community practice, Application of problem-solving, counselling, and participatory approaches, Preparation of project reports, case studies, and reflective journals									18	

5	<b>Evaluation and Reflection:</b> Monitoring and evaluating field interventions and community or industrial programmes, Exposure to social legislations relevant to field settings including Company Act 2013, Labour Laws, Welfare Acts and medical council act, Preparing comprehensive field reports and presentations, Self-evaluation and supervisor feedback for professional growth.	18
<b>CO</b>	<b>Course Outcomes</b>	
CO1	To demonstrate understanding of organizational structure, registration processes, legal provisions, and field dynamics.	
CO2	To apply theoretical and legal concepts of social work practice in real-life field situations.	
CO3	To exhibit professional skills in communication, intervention, teamwork, and documentation with an understanding of compliance and compensation systems.	
CO4	To integrate ethical, legal, and reflective practices in professional functioning.	
CO5	To evaluate personal and professional learning through systematic supervision, feedback, and documentation.	

### Mapping with Programme Outcomes and Programme Specific Outcomes

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PSO1	PSO2	PSO3
<b>CO1</b>	3	2	2	2	3	2	2	3	2	2	3
<b>CO2</b>	2	3	2	3	3	3	3	2	3	2	2
<b>CO3</b>	3	3	3	3	2	2	3	3	2	3	2
<b>CO4</b>	3	2	2	3	3	3	2	3	3	3	3
<b>CO5</b>	3	3	3	3	3	3	3	3	3	2	3
<b>Total</b>	14	13	12	14	14	13	13	14	13	12	13
<b>Average</b>	2.8	2.6	2.4	2.8	2.8	2.6	2.6	2.8	2.6	2.4	2.6

**3– Strong 2-Medium 1 -Low**

II YEAR: FOURTH SEMESTER

Course Code	Course Name	Category	L	T	P	S	Credits	Hours	Marks		
									CIA	External	Total
24PSWP45	<b>COUNSELLING IN SOCIAL WORK</b>	<b>PEC - 1</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>2</b>	<b>25</b>	<b>75</b>	<b>100</b>
<b>Learning Objectives</b>											
LO1	To have a holistic understanding of counselling as a helping method.										
LO2	To attain advanced understanding of various approaches, process and techniques in counseling										
LO3	To familiarize counselling settings and application of counseling										
LO4	To inculcate appropriate skills, attitudes and values for professional counselling practice.										
LO5	To have a holistic understanding of counselling settings.										
Unit	Content									Hours	
1	<b>Counselling as a Helping Profession</b> Definition, characteristics, Goals, and elements of counselling. Scope of counselling practice. Client - counsellor relationship Qualities of a counsellor Characteristics of the client, Skills, Values and professional ethics.									6	
2	<b>Theories and approaches</b> Crisis intervention, Eclectic approach, Couple and marital therapy, Gestalt therapy, Solution-focused brief therapy (SFBT), Narrative therapy, Life model / Ecological model, Existential therapy, Mindfulness-based interventions, Narrative exposure therapy (NET), Integrative approaches									6	
3	<b>Techniques of counselling</b> Ventilation, Empathy, Listening, Explanation, Re-Assurance, Recreation and Relaxation, Improving Problem Solving Skill, Change of Attitude/Life Style, Encouraging Healthy Defence Mechanisms.									6	
4	<b>Stages of counselling</b> Getting started, Introductory talk, Identifying the issues, Facilitating expression of feelings, Practical plan of action, Implementing the plan Evaluation and termination, Transference and Counter transference, Do's and don'ts in counseling.									6	
5	<b>Counselling settings</b> Child and Adolescent guidance Clinic, Schools/Colleges/Universities Family court, De-Addiction Centres, HIV/AIDS counselling, Palliative care centres, Industrial Settings, etc. Lay Counseling.									6	

CO	Course Outcomes
CO1	To understand counselling as a helping method and develop a holistic view of its scope and significance
CO2	To gain in-depth knowledge of various counselling theories, approaches, and their practical applications.
CO3	To develop skills in counselling techniques such as empathy, listening, ventilation, and problem-solving.
CO4	To familiarize with different counselling settings and the role of a counsellor in diverse professional environments.
CO5	To familiarize with various counseling settings.

<b>References:</b>	
1	Bessell, R. (1971): Interviewing and Counselling, London: B.T. Botsford Ltd.
2	Bond, Tim and Mitchels, B (2009): Confidentiality and Record Keeping in Counselling and Psychotherapy, New Delhi: Sage.
3	Brown, D. and Srebalu, D.J. (1988): Introduction to Counselling Profession, Englewood Cliffs:Prentice Hall
4	Brown, Steven D., (Ed), Lent, Robert W., (Ed) (2000), Handbook of Counseling Psychology, Wiley; 3rd edition
5	Clarkson, Petruska (2004), Gestalt Counselling in Action, Sage Publications
6	Corey, G (2009). Theory and Practice of Counseling and Psychotherapy. Eighth Edition, USA, Thomson Brooks/Cole.
7	Corsini, Raymond, J. Current Psychotherapies, Illinois: F.E. Peacock Publishers Inc.
8	Currie, Fr. (1976): Barefoot Counsellor: A Primer in Building Relationships, Bangalore: Asian Trading Corporation
9	Dave, Indu (1983): The Basic Essentials of Counselling, New Delhi: Sterling Publishers Private Limited
10	Garbarino, James and Eckenrode, John (1997) Understanding Abusive Families: An Ecological Approach to Theory and Practice, Jossey - Bass, Revised Ed.
11	Geldard, Kathryn & Geldard, David (2003), Counselling Children: A Practical Introduction, Sage Publications
12	Gilbert, P. (2000) Counselling for Depression. New Delhi/ London, SAGE Publications.
13	Jacobs. M. (1998), Psychodynamic Counselling in Action, Sage Publications.
14	Mearns, D. and Thorne, B. (1988), Person-centered Counselling in Action, Sage Publications, London.
15	Nelson, Richard (2002), Basic Counselling Skills: A Helper's Manual, Sage Publications.
16	Seden, J. (2005) Counselling skills in Social Work Practice. England, Open University Press.
17	.Worden, William J. (2004), Grief Counselling and Grief Therapy: A Handbook for the Mental Health Practitioner, Brunner-Routledge
18	Bager-Charleson, S., & Rijn, B. V. (2011). Understanding assessment in counselling and psychotherapy. Exeter: Learning Matters.
19	Barker, P., & Chang, J. (2013). Basic family therapy. Chichester, West Sussex, UK: Wiley-Blackwell.
20	Miller, L. (2012). Counselling skills for social work. Los Angeles: Sage Publications.

21	Riggall, S. (2012). Using counselling skills in social work. London: SAGE/Learning Matters
22	Schmidt, H. A., & Sibley, D. S. (2019). Contextual therapy for family health: Clinical applications. New York: Routledge.
23	Sharf, R. S. (2012). Theories of psychotherapy and counseling: Concepts and cases. Vancouver, B.C.: Langara College.
24	Sheldon, B. (2011). Cognitive-behavioural therapy: Research and practice in health and social care. Abingdon, Oxon: Routledge
25	Stewart, I. (2013). Transactional analysis counselling in action. London: Sage.
26	Thomas, M. (2012). Cognitive behaviour therapy case studies. Los Angeles: SAGE.
27	Widdowson, M. (2016). Transactional analysis for depression: A step-by-step treatment manual. Abingdon, Oxon: Routledge.

### Mapping with Programme Outcomes and Programme Specific Outcomes

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PSO1	PSO2	PSO3
<b>CO1</b>	3	2	2	2	3	2	2	3	2	2	3
<b>CO2</b>	3	3	3	3	3	3	3	3	3	2	2
<b>CO3</b>	3	3	3	3	2	2	3	3	2	3	2
<b>CO4</b>	2	2	3	3	3	3	2	2	3	3	3
<b>CO5</b>	3	3	3	3	3	3	3	3	3	2	3
<b>Total</b>	14	13	14	14	14	13	13	14	13	12	13
<b>Average</b>	2.8	2.6	2.8	2.8	2.8	2.6	2.6	2.8	2.6	2.4	2.6

**3– Strong    2-Medium    1 –Low**

II YEAR: FOURTH SEMESTER

Course Code	Course Name	Category	L	T	P	S	Credits	Hours	Marks		
									CIA	External	Total
24PSWS46	<b>EMPLOYABILITY SKILLS</b>	Elective course - 6	1	1	0	2	2	4	25	75	100
<b>Learning Objectives</b>											
LO1	To develop a knowledge dimension of employability skills										
LO2	To gain self-analysis of skills required for a specific occupation of choices										
LO3	To develop resume writing & interview skills										
LO4	To develop team building skills										
LO5	To develop planning, organizing skill and team work skill										
Unit	Content									Hours	
1	<b>Knowledge Dimension of Employability Skills:</b> Workplace health and safety- Types of workplace injury- Hazards and safety signs- Appropriate workplace behaviour and conduct - Anti-discrimination- Harassment/Sexual harassment.									9	
2	<b>Career Planning Skill</b> - Career Analysis Survey - Skills and qualifications – Career Exploration activities <b>Skill Practice-</b> Career Planning Survey, Self-Analysis of skills, Undergoing a Psychometric Testing on Career aspiration									9	
3	<b>Resume Writing&amp; Interview Skills:</b> Components of an effective resume- Preparing for an interview, Goal Setting, Job Search, Applying for Jobs. <b>Skill Practice</b> – Preparing CVs for different jobs in MSW, Group Discussion, Mock Interview									9	
4	<b>Team Work Skill</b> – Participation in group activities, Roles and Responsibilities on a Project Components of Communication, Formal and Informal Communication, Verbal and Non-Verbal Communication. <b>Skill Practice</b> - Organizing a group, Roles and Responsibilities of Different Team Members, SWOT Analysis, Demonstrating work place conversation.									9	
5	<b>Planning &amp; Organizing Skill:</b> Identifying priorities and reorganizing schedules, Identifying tasks to be delegated to subordinates, Adapting to job rotations. <b>Skill Practice</b> - Preparing Competency Matrix, Preparing Skill Portfolio, Activity on Exploring careers.									9	

CO	Course Outcomes
CO1	To develop an understanding of self
CO2	To develop an understanding of self in the career planning and gain self-analysis of skills required for a specific occupation of choice
CO3	To develop skills in resume writing, interview preparation, goal setting, and job search strategies.
CO4	To demonstrate skills related to teamwork, communication skills, and roles within a group or project setting.
CO5	To learn planning and organizing skills, including prioritization, delegation, and creating competency matrices and skill portfolios.

**References:**

1	Asha Kaul, 2005, The Effective Art Of Time Management, ICFAI University Press, Hyderabad
2	Charles J Stewart and William B Cash Jr, 2010, Interviewing Tata Mcgraw Hill Companies, New Delhi.
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## Mapping with Programme Outcomes and Programme Specific Outcomes

**3– Strong  
2-Medium  
1 -Low**

	<b>PO1</b>	<b>PO2</b>	<b>PO3</b>	<b>PO4</b>	<b>PO5</b>	<b>PO6</b>	<b>PO7</b>	<b>PO8</b>	<b>PSO1</b>	<b>PSO2</b>	<b>PSO3</b>
<b>CO1</b>	3	2	3	2	3	2	3	3	3	2	3
<b>CO2</b>	2	3	3	3	2	3	3	3	2	3	2
<b>CO3</b>	3	3	2	3	3	3	2	3	3	2	2
<b>CO4</b>	3	2	3	3	3	3	3	2	3	3	3
<b>CO5</b>	3	3	3	3	3	3	3	3	2	3	3
<b>Total</b>	14	13	14	14	14	14	14	14	13	13	13
<b>Average</b>	2.8	2.6	2.8	2.8	2.8	2.8	2.8	2.8	2.6	2.6	2.6