MARUDHAR KESARI JAIN COLLEGE FOR WOMEN
(A Project of MarudharKesari Jain trust)
Marudhar Nagar, Chinnakallupalli, Vaniyambadi

Annual Quality Assurance Report (AQAR)
2015-2016
Of
Internal Quality Assurance Cell (IQAC)

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

> MARUDHAR KESARI JAIN COLLEGE FOR WOMEN

1.2 Address Line 1

> MARUDHAR NAGAR

Address Line 2

> CHINNAKALLUPALLI

City/Town

> VANIYAMBADI

State

> TAMILNADU

Pin Code

> 635 601

Institution e-mail address

> principal@mkjc.in

Contact Nos.

> 04174-224300 04174-225300

Name of the Head of the Institution:

> Dr. M. SENTHILRAJ, M.Com., M.B.A., M.S.W.,M.Ed.,M.Phil(Com)., M.Phil(Edu).,Ph.D(Com)

Tel. No. with STD Code:

> 04174-225300

Mobile:

> 08870115229

Name of the IQAC Co-ordinator:

Ms.D. JASMINE PRISKILLA, M.Sc.,M.Phil.,

Mobile:

09488017248

IQAC e-mail address:

mkjciqac@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

TNCOGN 14024

1.4 **NAAC Executive Committee No. & Date:**
   (For Example EC/32/A&A/143 dated 3-5-2004.
   This EC no. is available in the right corner- bottom
   of your institution's Accreditation Certificate)

EC/62/RAR/019, JAN 05 2013

1.5 Website address:

www.mkjc.in

Web-link of the AQAR:

www.mkjc.in/downloads/AQAR2015-16

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B++	82.5	2006	5 YEARS
2	2nd Cycle	A	3.27	2013	5 YEARS

1.7 Date of Establishment of IQAC :   DD/MM/YYYY

17.11.2006

1.8 **AQAR for the year** *(for example 2010-11)*

2015 - 2016

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

i. AQAR 2011-12 Submitted to NAAC on 30-09-2011

ii. AQAR2013-14 Submitted to NAAC on 10-02-2015

iii . AQAR2014-15 Submitted to NAAC on 27-04-2016

1.10 Institutional Status

University   State ✔ Central ☐ Deemed ☐ Private ☐

Affiliated College   Yes ✔ No ☐

Constituent College   Yes ☐ No ✔

Autonomous college of UGC   Yes ☐ No ✔

Regulatory Agency approved Institution   Yes ✔ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ☐ Men ☐ Women ✔

Urban ☐ Rural ✔ Tribal ☐

Financial Status   Grant-in-aid ☐ UGC 2(f) ☐ UGC 12B ☐

Grant-in-aid + Self Financing ☐ Totally Self-financing ✔

1.11 Type of Faculty/Programme

Arts ✔ Science ✔ Commerce ✔ Law ☐ PEI (Phys Edu) ☐

TEI (Edu)   Engineering ☐   Health Science ☐   Management ✔

Others   (Specify)   [.]

1.12 Name of the Affiliating University *(for the Colleges)*   [THIRUVALLUVAR UNIVERSITY]

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   NIL

University with Potential for Excellence   NIL   UGC-CPE   NIL

DST Star Scheme   NIL   UGC-CE   NIL

UGC-Special Assistance Programme   NIL   DST-FIST   NIL

UGC-Innovative PG programmes   NIL   Any other (*Specify*)   NIL

UGC-COP Programmes   NIL

2. IQAC Composition and Activities

2.1 No. of Teachers   8

2.2 No. of Administrative/Technical staff   1

2.3 No. of students   2

2.4 No. of Management representatives   1

2.5 No. of Alumni   2

2.6 No. of any other stakeholder and

   community representatives   1

2.7 No. of Employers/ Industrialists   2

2.8 No. of other External Experts   1

2.9 Total No. of members   18

2.10 No. of IQAC meetings held   2

2.11 No. of meetings with various stakeholders: No.   4   Faculty   2

         Non-Teaching Staff Students   1   Alumni   2   Others   1

2.12 Has IQAC received any funding from UGC during the year?   Yes ☐   No ☑

   If yes, mention the amount ☐

2.13 Seminars and Conferences (only quality related)

   (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

   Total Nos. ☐   International ☐   National ☐   State ☑   Institution Level ☑

   (ii) Themes | Emotional Intelligence |

2.14 Significant Activities and contributions made by IQAC

> Soft Skill Program for Students
> Faculty Improvement pogramme for staff
> Research programme for research scholars through
> RPW(Research Promotion Wing)

2.15 Plan of Action by IQAC/Outcome

   The plan of action chalked out by the IQAC in the beginning of the year towards quality

   enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Faculty Development Program	Achieved
State Level Seminar	Achieved

   * *Attach the Academic Calendar of the year as Annexure.*

2.16 Whether the AQAR was placed in statutory body   Yes ☑   No ☐

   Management ☑   Syndicate ☐   Any other body ☐

   Provide the details of the action taken

> 1. Conducted various seminars/conferences/workshops
> 2. Strengthened research departments &activities
> 3. Subscribed more research journals
> 4. Conducted certificate courses

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	8	-	8	-
UG	12	-	12	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others (M.Phil)	5	-	5	-
Total	25	-	25	-

Interdisciplinary	12	-	-	-
Innovative	2	2	4	2

✓

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
     (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	20
Trimester	-
Annual	5

1.3 Feedback from stakeholders*   Alumni ✓ Parents ✓ Employers ✓ Students ✓
   (On all aspects)

    Mode of feedback   :   Online ☐ Manual ✓ Co-operating schools (for PEI) ☐

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

    --

1.5 Any new Department/Centre introduced during the year. If yes, give details.

    Mother Teresa University, Kodaikkanal,(Study Center)

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
134	134			

2.2 No. of permanent faculty with Ph.D.

01

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
17	-	-	-	-	-	-	-	17	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

6		

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	12	11	3
Presented papers	13	3	3
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

LCD facilities, INFLIBNET, EDUSAT Programme, VYAS Channel,

Bank Training, Certificate Programmes, Industrial visits

2.7 Total No. of actual teaching days
during this academic year

204

2.8 Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination, Bar Coding,
Double Valuation, Photocopy, Online Multiple Choice Questions)

Examination system is controlled
by Thiruvalluvar University

2.9 No. of faculty members involved in curriculum
restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop

01	-	-

2.10 Average percentage of attendance of students

84

2.11 Course/Programme wise

distribution of pass percentage:

Title of the Programme	Degree	Total no. of students appeared	Division				
			Distinction %	I %	II %	III %	Pass %
Mathematics	UG	86	38	33	-	-	82.55%
	PG	43	17	18	-	-	83.3%
	M.Phil	20	4	15	-	-	95%
Computer Science	UG	71	42	17	-	-	91.54%
	PG	14	3	7	-	-	92.08%
	M.Phil	09	-	05	02	-	77.7%
Computer Applications	UG	84	24	51	02	-	91.6%
	PG	09	09	-	-	-	100%
English	UG	106	01	55	20	-	71.6%
	PG	12	04	08	-	-	92%
	M.Phil	-	-	-	-	-	-
B.Com	UG	57	08	12	01	-	65%
	PG	04	04	-	-	-	100%
	M.Phil	07	07	-	-	-	100%
Bio Chemistry	UG	22	12	07	-	-	91%
	PG	13	07	05	-	-	92%
Physics	UG	49	24	25	-	-	100%
	PG	01	-	-	-	-	-
BBA	UG	39	03	28	-	-	72.5%
B.Com (CA)	UG	22	02	10	10	-	100%
Bio Technology	UG	33	23	10	-	-	100%
	PG	04	01	03	-	-	100%
Interior Design & Decor	UG	10	10	-	-	-	100%
Nutrition Dietetics Food Management & Science	UG	07	01	06	-	-	100%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

 * Refer Annexure.-ii

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	-
UGC – Faculty Improvement Programme	1
HRD programmes	-
Orientation programmes	1
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	1
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	10	-	-	-
Technical Staff	1	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> Workshop for Research Scholars
>
> Submission of Thesis and Dissertation works to the Thiruvalluvar University

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs				

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs				

3.4   Details on research publications

	International	National	Others
Peer Review Journals	23	-	-
Non-Peer Review Journals	-	-	-
e-Journals	1	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications:

Range [-]   Average [-]   h-index [-]   Nos. in SCOPUS [-]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects *(other than compulsory by the University)*	-	-	-	-
Any other(Specify)	-	-	-	-
Total				

3.7 No. of books published   i) With ISBN No.   NIL   Chapters in Edited Books   NIL

ii) Without ISBN No.   NIL

3.8 No. of University Departments receiving funds from

UGC-SAP -   CAS -   DST-FIST -

DPE -   DBT Scheme/funds -

3.9 For colleges   Autonomy -   CPE -   DBT Star Scheme -

INSPIRE -   CE -   Any Other (specify) -

3.10 Revenue generated through consultancy   NIL

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	01				
Sponsoring agencies	-				

3.12 No. of faculty served as experts, chairpersons or resource persons   1

3.13 No. of collaborations   International   NIL   National   1   Any other   1

3.14 No. of linkages created during this year   NIL

3.15 Total budget for research for current year in lakhs :

From Funding agency -   From Management of University/College   NIL

Total   NIL

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
	NIL	NIL	NIL	NIL	NIL	NIL

3.18 No. of faculty from the Institution
who are Ph. D. Guides | NIL |

and students registered under them | NIL |

3.19 No. of Ph.D. awarded by faculty from the Institution | 1 |

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF | NIL | SRF | NIL | Project Fellows | NIL | Any other | NIL |

3.21 No. of students Participated in NSS events:

University level | NIL | State level | NIL |

National level | NIL | International level | NIL |

3.22 No. of students participated in NCC events:

University level | NIL | State level | NIL |

National level | NIL | International level | NIL |

3.23 No. of Awards won in NSS:

University level | NIL | State level | NIL |

National level | NIL | International level | NIL |

3.24 No. of Awards won in NCC:

University level | NIL | State level | NIL |

National level | NIL | International level | NIL |

3.25 No. of Extension activities organized

University forum	NIL	College forum	NIL
NCC	NIL	NSS	✓	Any other	NIL

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Blood Donation Camps were organised by the YRC
- Through NSS,RRC and Rotract club various social activities and extension activities where conducted during this year

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	24.35	24.35	Fee	-
Class rooms	64 ROOMS	-	Fee	64
Laboratories	8	-	Fee	2
Seminar Halls	2	-	Fee	2
No. of important equipments purchased (≥ 1-0 lakh) during the current year.		CCTV	Fee	
Value of the equipment purchased during the year (Rs. in Lakhs)	20			
Others	-	-	-	-

4.2 Computerization of administration and library

- Campus resource management software is installed for computerisation of administration and Library
- Computers with internet connection is provided in Library for accessing E-journal through INFLIBNET
- LED televisions with EDUSAT connection is established in Library

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	20556	46901410	398	131545	20954	47032955
Reference Books	3560	1125276	19	16337	3579	1141613
e-Books	75000	-	25000	-	1,00,000	-
Journals	38	86950	-	-	38	86950
e-Journals	3000	-	6000	-	9000	-
Digital Database	-	-	-	-	-	-
CD & Video	925	5000	45	1713	997	6713
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	294	5	4mbps	-	-	8		
Added	-	-	-	-	-	-		
Total	294	5	4mbps	-	-	8		

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Students are encouraged to make use of computers for their seminar and project Presentation
- Under the initiative of IQAC a one day animation program was arranged for junior faculty members
- Internet browsing is available for teachers and students at the library during the working hours of the library

4.6 Amount spent on maintenance in lakhs :

i) ICT — 1,40,000

ii) Campus Infrastructure and facilities — 4,86,496

iii) Equipments — 16,78,793

iv) Others — 49,300

Total : 23,54,589

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Conducted parents meeting for all the students
- Organized industrial visit for various department
- Placement cell /career guidance programmes
- Suggestion boxes

5.2 Efforts made by the institution for tracking the progression

- Feedback mechanism/Reports of performances
- Class committee meetings
- HOD meetings
- MRC meetings
- IQAC review meet

5.3 (a) Total Number of students

UG	PG	M.Phil.	Others
2083	243	54	-

(b) No. of students outside the state

6

(c) No. of international students

-

Men

No	%

Women

No	%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1166	273	21	929	-	2389	1473	216	23	703	-	2415

Demand ratio   30   Dropout % 10

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Bridge Course, Tally, Bank Traing, Verbal and Logical Reasoning class
- NET/SLET coaching (organized by department of commerce)

No. of students beneficiaries

1439

5.5 No. of students qualified in these examinations

NET | - | SET/SLET | - | GATE | - | CAT | - |

IAS/IPS etc | - | State PSC | - | UPSC | - | Others | - |

5.6 Details of student counselling and career guidance

- Career guidance programmes conducted for the students.
- Books and magazines were purchased and subscribed for competitive exams (CAT, MAT, APTITUDE, NET, UPSC, Banking) and on Career Opportunities.
- Soft Skills Training Programme for all Final Year students

No. of students benefitted   100

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	6

5.8 Details of gender sensitization programmes

- Conduct Programmes on women Health Awareness

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level | 6 | National level | - | International level | - |

No. of students participated in cultural events

State/ University level | - | National level | - | International level | - |

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level [6]   National level [-]   International level [-]

Cultural: State/ University level [-]   National level [-]   International level [-]

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	53	660700
Financial support from government	-	-
Financial support from other sources	23	239600
Number of students who received International/ National recognitions	-	-

5.11   Student organised / initiatives

Fairs   : State/ University level [✓]   National level [ ]   International level [ ]

Exhibition: State/ University level [✓]   National level [ ]   International level [ ]

5.12   No. of social initiatives undertaken by the students   [7]

5.13 Major grievances of students (if any) redressed: _____NIL_____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Our vision

Marudhar Kesari Jain College for women strives to empower the students those from inclusive society with Right Knowledge and make them self- sufficient to develop holistic personality and Excellence in their walks of life, thereby contributing for Rural Societal Development

Our Mission

❖ To develop MKJC into a campus of Academic Excellence.

❖ To strive for continuous improvement.

❖ To develop Women Entrepreneurship.

❖ To help the students acquire traits that helps them to face the challenges of the global competition.

❖ To aim for upliftment of inclusive society and rural Development

6.2 Does the Institution has a management Information System

❖ College website
❖ Notice Board/Circulars
❖ Individual log in system for all the staff
❖ Group SMS for staff and students
❖ Intranet/Email for staff and students
❖ PA system
❖ Intercom

6.3 Quality improvement strategies adopted by the institution for each of the following:

    6.3.1 Curriculum Development

NIL

6.3.2 Teaching and Learning

Assignment, Group Discussion, Seminars, Debates, Quiz, Viva etc are included.

Enquiry based Learning is provided.

Introduced PPT hall to enhance teaching and learning methodology.

6.3.3 Examination and Evaluation

ODD:
05-08-15-Mid Semester Exam
12-08-15-Evaluation
21-09-15-Model Exam
30-09-15-Evaluation
13-11-15-University Exam

EVEN:
01-02-16-Mid Semester Exam
10-02-16-Evaluation
14-03-16-Model Exam
23-03-16-Evaluation
16-04-16-University Exam

6.3.4 Research and Development

Faculty members have published 20 Research Papers in International Journals.

6.3.5 Library, ICT and physical infrastructure / instrumentation

ICT
Internet facility
INFLIBNET
Audio, video program
Edusat program-VYAS-UGC sponsored
Public announcement system/Intercom/Biometric attendance/CRM software// Barcode scanning in Library
Library
Books
Journal, Magazines
CD, DVD
Thesis, reference
NPTEN – National Programmed Technology on Enhanced Learning
Membership in British Council Library
Physical infrastructure
Additional Bus
Canteen
Water cooler
Two Seminar hall with capacity of 650 and 300

6.3.6 Human Resource Management

Performance appraisal of the teaching staff is conducted on the basis of range of Parameters via student evaluation.

The performance of the department with respect to curricular,co-curricular and extracurricular activities are assesses and evaluated by the principal.

6.3.7 Faculty and Staff recruitment

Alumni are given preference in recruitment of staff.
Advertisement is given every year in the News Paper.
Recruitment board is constituted for selection purpose
Procedure include ->Mock class/Personal interview

6.3.8 Industry Interaction / Collaboration

III year B.Com, B.Com CA, M.com students went for Bank training programme to Co-operative Bank.
Internet course for all final years
Tally for Commerce Department

6.3.9 Admission of Students

696 Students admitted in UG
131 Students admitted in PG
54 Students admitted in M. Phil

6.4 Welfare schemes for

Teaching	FDP,Inflibnet,Internet Journals,NPTEL
Non teaching	FDP,Inflibnet,Internet,Journals,NPTEL
Students	Soft Skill & Career Guidance Programmes,NPTEL

6.5 Total corpus fund generated   -

6.6 Whether annual financial audit has been done   Yes ✓   No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	BSI,Chennai	Yes	Internal Auditors
Administrative	Yes	For ISO Certification 9001-2008	Yes	Internal Auditors

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes ☐   No ☑

For PG Programmes   Yes ☐   No ☑

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not Applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable

6.11 Activities and support from the Alumni Association

Alumni association meet held on 06-12-15

Alumni are given preference in recruitment of staff.

Placement Cell organizes Carrier guidance progamme for aluminies.

Alumni provide support in contacting organizations for linkages, industrial visits and placement opportunities.

6.12 Activities and support from the Parent – Teacher Association

Parents Teacher meet held in our college and discussed about students' performance.

6.13 Development programmes for support staff

FDP programme conducted on 15-10-2015

6.14 Initiatives taken by the institution to make the campus eco-friendly

Go green- initiative, uninterrupted power supply, drinking water purifier, all-weather roads and green recycles in campus have enhanced the eco-friendly ambience of the college

Use of plastic materials is prohibited in the college

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Bi-Annual Audit to improve the quality and competency.

Remedial Classes for the weak students.

Intercom facility is given to all departments.

INFLIB NET, EDU SAT connectivity is accessible.

HOD is provided with laptop and printer.
CC Cameras are installed in every Block, main gate, Administrative Block, and Hostel to provide security.

Helping orphanages through karuna club.

Automated office, library and separate software for maintaining staff work diary, lesson plan and exam marks.

Conducting Communicative Englishclasses for all students.

The students along with a faculty undertake extension activities in the neighbouring areas.

Scholarships were given for economically backward students

Counselling services are offered to students and their parents

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Staff members are made to maintain lesson plan, work diary and exam marks in software.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

BEST PRACTICE I:

Title: Remedial Class

Objectives:

To reduce failure percentage

To give more attention to the weak students.

To motivate the students to score passmarks.

Context:

By conducting remedial class, Giving important topics and questions, remedial test, Giving tips to Crack the university exams.

BEST PRACTICE II:

Title: National/State level seminars/workshop/seminars, short term Certificate Courses

Objectives:

To Introduce and update the current trend in the field to the staff and Students.

Context:

By giving lectures/seminars/workshops makes both staff and students know the new technologies emerged in the field.

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

Solar energy is used for supplying hot water to students staying in hostel.

Rain Water harvesting.

Solar powered lights.

7.5 Whether environmental audit was conducted?   Yes ✔   No ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

NIL

8. **Plans of institution for next year**

Plan to Conduct International Conference.

Faculty Development program.

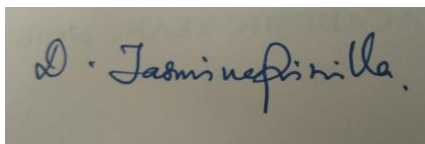To publish books, magazines, journal, newsletters etc. to enhance research .

Applied for new courses like M.Sc Food and Nutrition, M.Com CA.
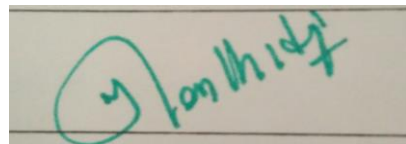
To renovate the ID and ND,FSM lab.

To add new facility for sports students.

Name : **Ms. D. JASMINE PRISKILLA**   *Name :* **Dr.M. SENTHILRAJ**

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

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LIST OF ANNEXURE

1.**ANNEXURE I**: COLLEGE CALENDER 2015-2016

2. **ANNEXURE II**: FEEDBACK FORM