

MARUDHAR KESARI JAIN COLLEGE FOR WOMEN

(A Project of Marudhar Kesari Jain trust)

Marudhar Nagar, Chinnakallupalli, Vaniyambadi



Annual Quality Assurance Report (AQAR)

2013-2014

Of

Internal Quality Assurance Cell (IQAC)

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year (for example 2013-14)

2013-14

1. Details of the Institution

1.1 Name of the Institution

MARUDHAR KESERI JAIN COLLEGE FOR WOMEN

1.2 Address Line 1

MARUDHAR NAGAR

Address Line 2

CHINNAKALLUPALLI

City/Town

VANIYAMBADI

State

TAMILNADU

Pin Code

635 601

Institution e-mail address

Principal2007@rediffmail.com

Contact Nos.

04174-224300 04174-225300

Name of the Head of the Institution:

DR.D.KARUNAKARAN

Tel. No. with STD Code:

04174-225300

Mobile:

9360055033

Name of the IQAC Co-coordinator: MS.G.SHOBARANI

Mobile: 9842142674

IQAC e-mail address: Mkcjqac@gmail.com

1.3 NAAC Track ID (For ex. MHCogn 18879) 14024

1.4 NAAC Executive Committee No. & Date: EC/62/RAR/019, JAN 05 2013
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address: www.mkjc.in

Web-link of the AQAR: -

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B++	82.50	2006	5 YEARS
2	2 nd Cycle	A	3.27	2012	5 YEARS
3	3 rd Cycle	-	-	-	-
4	4 th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC: DD/MM/YYYY 17.11.2006

1.8 AQAR for the year (for example 2010-2011)

2013-2014

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR 2011 -12 SUBMITTED ON 30/09/2012 (DD/MM/YYYY)
- ii. AQAR _____ - _____ (DD/MM/YYYY)
- iii. AQAR _____ - _____ (DD/MM/YYYY)
- iv. AQAR _____ - _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

· -

1.12 Name of the Affiliating University (*for the Colleges*)

THIRUVALLUVAR UNIVERSITY

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

Nil

University with Potential for Excellence

✓

UGC-CPE

Nil

DST Star Scheme

NIL

UGC-CE

NIL

UGC-Special Assistance Programme

NIL

DST-FIST

NIL

UGC-Innovative PG programmes

NIL

Any other (*Specify*)

NIL

UGC-COP Programmes

NIL

2. IQAC Composition and Activities

2.1 No. of Teachers

8

2.2 No. of Administrative/Technical staff

1

2.3 No. of students

2

2.4 No. of Management representatives

1

2.5 No. of Alumni

2

2.6 No. of any other stakeholder and
Community representatives

1

2.7 No. of Employers/ Industrialists

2

2.8 No. of other External Experts

1

2.9 Total No. of members

2.10 No. of IQAC meetings held 2

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount Yes No

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

National Level Faculty Development Programme
Colloquium on Lessons and values for Life

2.14 Significant Activities and contributions made by IQAC

Soft Skill Program for Students

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Faculty Development Programme	Achieved
Student Empowerment Seminar	Not Achieved
National level seminar	Achieved

* Attach the Academic Calendar of the year as Annexure. (ANNEXURE-I)

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

1. Conducted various seminars/conferences/workshops
2. Strengthened research departments and research activities
3. Subscribed more research journals
4. Conducted certificate courses

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
M.phil	6	-	6	-
PG	6	-	6	1
UG	12	-	12	10
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	24	-	24	4
Interdisciplinary	12	-	-	-
Innovative	9	2	11	2

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	18
Trimester	-
Annual	6

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

-

1.5 Any new Department/Centre introduced during the year. If yes, give details.

-

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
116	87	23	6	-

2.2 No. of permanent faculty with Ph.D.

2

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
20	-	-	-	-	-	-	-	20	

2.4 No. of Guest and Visiting faculty and Temporary faculty

3 - -

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	1	22
Presented papers	1	6	6
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

LCD facilities, INFLIBNET, EDUSAT programme, Bank Training , certificate programmes.

2.7 Total No. of actual teaching days during this academic year 199

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) Affiliated to Thiruvalluvar University

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 1 - -

2.10 Average percentage of attendance of students 80%

2.11 Course/Programme wise distribution of pass percentage

Title of the Programme	Total no. of students appeared	Division				
		Distinct ion %	I %	II %	III %	Pass %
Mathematics UG	109	22	51	8	-	74.31
PG	26	21	3	-	-	92.30
M.Phil	14	8	6	-	-	100
Computer Science UG	80	10	28	16	-	67.5
PG	16	02	10	-	-	75
M.Phil	11	-	11	-	-	100
Physics UG	46	13	28	5	-	100
Bio-Chem UG	20	11	9	-	-	100
PG	16	12	3	-	-	94
Bio-Tech UG	14	8	5	-	-	92.8
Nutrition and deities	-	-	-	-	-	-
Interior Design and decor	20	14	3	3	-	100
English UG	137	-	116	12	-	93.43
PG	15	4	9	-	-	81
M.Phil	6	4	2	-	-	100
BCA UG	78	15	53	-	-	87.1
PG	10	9	-	-	-	90
BBA	42	1	31	8	2	100
B.COM UG	33	2	19	7	-	87
PG	14	-	14	-	-	100
M.Phil	3	2	1	-	-	100
B.COM CA	25	2	12	5	-	76

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

ANNUXERE-II

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	1
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	23	-	-	-
Technical Staff	12	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Workshop for Research scholars
Submission of Thesis and Dissertation works to the Thiruvalluvar University

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	NIL	NIL	NIL
Non-Peer Review Journals	NIL	NIL	NIL
e-Journals	NIL	NIL	NIL
Conference proceedings	NIL	NIL	NIL

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-

Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences Organized by the Institution	Level	International	National	State	University	College
	Number	-	3	4	-	-
	Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
NIL	-	-	-	-	-	-

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

NIL

NIL

3.19 No. of Ph.D. awarded by faculty from the Institution

NIL

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

NIL

SRF

NIL

Project Fellows

NIL

Any other

NIL

3.21 No. of students Participated in NSS events:

University level

NIL

State level

NIL

National level

NIL

International level

NIL

3.22 No. of students participated in NCC events:

University level

NIL

State level

NIL

National level

NIL

International level

NIL

3.23 No. of Awards won in NSS:

University level	<input type="text" value="NIL"/>	State level	<input type="text" value="NIL"/>
National level	<input type="text" value="NIL"/>	International level	<input type="text" value="NIL"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="NIL"/>	State level	<input type="text" value="NIL"/>
National level	<input type="text" value="NIL"/>	International level	<input type="text" value="NIL"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="NIL"/>	College forum	<input type="text" value="NIL"/>		
NCC	<input type="text" value="NIL"/>	NSS	<input type="text" value="NIL"/>	Any other	<input type="text" value="NIL"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

-
-

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	24.85 Acres	24.85 Acres		
Class rooms	12 Rooms	-	25,90,000	25,90,000
Laboratories	-	-	-	-

Seminar Halls	-	4953 sq feet	75,00,000	75,00,000
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	Public Announcement system Bio Metric Attendance system 5 Projectors Audio system	4 Projectors video recording Audio system Intercom	Trust	-
Value of the equipment purchased during the year (Rs. in Lakhs)	10 lakhs	25 lakhs	-	35 lakhs
Others	-	-	-	1,35,90,000

4.2 Computerization of administration and library

Bosco soft Technologies Private Ltd implements software for MKJC office administration and Library

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	18933	4191252	691	163491	20064	4354743
Reference Books	3293	987251	118	48484	3343	1035735
e-Books	-	-	-	-	-	-
Journals	54	136425	02	3200	56	139625
e-Journals	INFLIB NET	5000	INFLIB NET	5000	INFLIBN ET	5000
Digital Database	-	-	-	-	-	-
CD & Video	933	Free	07	1893	940	1893
Others (specify)	-	-	-	EDUSAT PROGRAM-UGC		

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	215	6	BSNL BROAD BAND	18		5	10 LAPT OPS	4
Added	25	-	Leased line 4mbps	-		3	3	2
Total	240	06		18		8	13	06

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

NIL

4.6 Amount spent on maintenance in lakhs :

i) ICT	75,000
ii) Campus Infrastructure and facilities	23, 47,000
iii) Equipments	80000
iv) Others	43, 00,000
Total:	6802000

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Grievance redressal committee
Suggestion boxes
Placement cell
Career guidance programmes

5.2 Efforts made by the institution for tracking the progression

Soft Skills, Career Guidance Programme and online profile submission in placement cell

5.3 (a) Total Number of students

UG	PG	Ph. D.	M.phil	Others
1876	179	-	43	-

(b) No. of students outside the state

07

(c) No. of international students

-

	No	%		No	%
Men	-	-	Women	2098	-

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1799	312	22	95	1	2229	1670	297	24	104	2	2095

Demand ratio 3508:2229 Dropout 2.2%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

BRIDGE COURSE, TALLY , BANKING, DOT NET

No. of students beneficiaries

740

5.5 No. of students qualified in these examinations

NET	-	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	-

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	226	6,58,840
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organized / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____ - _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Our Vision

Marudhar Kesari Jain College for Women strives to empower the students, especially those from inclusive society with RIGHT KNOWLEDGE and make them self-sufficient to develop holistic personality and Excellence in their walks of life, thereby contributing for Rural Societal Development.

Our Mission

- ❖ To develop MKJC into a campus of Academic Excellence.
- ❖ To strive for continuous improvement.
- ❖ To develop Women Entrepreneurship.
- ❖ To help the students acquire traits that helps them to face the challenges of the global competition.
- ❖ To aim for upliftment of inclusive society and rural development.

6.2 Does the Institution has a management Information System

Yes, Management Information system is followed in our institution.
Frequent meeting conducted.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Introduced 5 M.Phil-Mathematics, English, Bio-Chem,
C.S, M.com

6.3.2 Teaching and Learning

Introduced PPT halls to enhance Teaching and
learning methodology

6.3.3 Examination and Evaluation

ODD SEMESTER	EVEN SEMESTER
18/8/13-Mid Semester Exam	17/2/14-Mid Semester Exam
26/8/13-Evaluation	25/2/14- Evaluation
17/10/13-Model	17/3/14- Model Exam
25/10/13 -Evaluation	25/3/14- Evaluation
27/11/13-University Exam	19/ 5/14- University Exam

6.3.4 Research and Development

Research promotion wing under IQAC conducts
conference, workshop, for research scholars.

6.3.5 Library, ICT and physical infrastructure / instrumentation

<p>ICT</p> <ol style="list-style-type: none">1. Internet facility2. Inlibnet3. Audio, video program4. Edusat program-VVAS-UGC sponsored <p>Library</p> <p>Books</p> <p>Journal, Magazines</p> <p>CD, DVD</p> <p>Thesis, reference</p> <p>Physical infrastructure</p> <p>Additional Bus</p> <p>Canteen</p> <p>Water cooler</p> <p>Seminar Hall with Capacity of 650</p>

6.3.6 Human Resource Management

<p>Performance appraisal of the teaching staff is conducted on the basis of range of parameters via student evaluation.</p> <p>The performance of the department with respect to curricular, co- curricular and extracurricular activities are assessed and evaluated by the principal.</p>

6.3.7 Faculty and Staff recruitment

<p>Alumni are given preference in recruitment of staff. Staff turnover is minimized by offering increment in salary and special incentives.</p> <p>Advertisement is given every in the news paper</p>

6.3.8 Industry Interaction / Collaboration

<p>13/7/13-21/9/13-Commerce students (III year Bcom, Bcom CA, M.com)went for Bank training Programme to Co-operative Bank, Tirupattur. Indian Bank ,Ambur , SBI Jolarpet, SBI vaniyambadi</p> <p>Net course offered to BCA, BSC C.S students .</p>
<p>6.3.9 Tally course out sourced by Commerce Department from CSI vaniyambadi</p>

656 students admitted in UG
 102 students admitted in PG
 43 students admitted in M.Phil

6.4 Welfare schemes

Teaching	FDP, Inlibnet, Internet, Journals
Non teaching	FDP, Inlibnet, Internet, Journals
Students	Soft Skill And Career Guidance Programmes

6.5 Total corpus fund generated

5,01,79,680

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	yes	BSI, Chennai	yes	Internal Auditors
Administrative	yes	For ISO certification 9001-2008	yes	Internal Auditors

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NOT APPLICABLE

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NOT APPLICABLE

6.11 Activities and support from the Alumni Association

Through email job opportunities and vacancies in the concern has been communicated

Alumni association meet held on 25/4/14 preference given to alumni of the college.

6.12 Activities and support from the Parent – Teacher Association

November 9th Parent Teacher meeting held in our college and discussed about students performance.

6.13 Development programmes for support staff

FDP programme conducted on 8/3/14 for motivating the staff members

6.14 Initiatives taken by the institution to make the campus eco-friendly

Eco awareness programme conducted for the students by ECO-CLUB

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Bi-Academic Audit to improve the quality and competency.
Remedial Classes for the weak students.
Intercom facility in all departments and important places.
INFLIB NET, EDU SAT connectivity are accessible.
Every HOD is provided with laptop and printer.
CC Cameras are installed in every Block, main gate, Administrative Block, and Hostel to provide security.
Helping nearby orphanages with rice and clothes through karuna club.
Automated office , library and separate software for maintaining staff work diary, lesson plan and exam marks.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year

Staff members are made to maintain lesson plan, work diary and exam marks in software.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

BEST PRACTICE I:

Title: Tutor ward System

Objectives:

- To give more attention to the weak students.
- To motivate the students to participate in extra-curricular and co-curricular activities.
- To motivate the students to score more marks.

Context:

Most of our college students are coming from villages and economically weak. Tutor ward system helps us to build a good relationship between the student and staff thus reduces the gap between them.

BEST PRACTICE II:

Title: National/State level seminars/workshop/seminars, short term Certificate Courses

Objectives:

- To introduce and update the current trend in the field to the staff and Students

Context:

By giving lectures/seminars/workshops makes both staff and students Know the new technologies emerged in the field.

7.4 Contribution to environmental awareness / protection

Solar energy is used for supplying hot water to students staying in hostels.
Rain Water harvesting.
By installing solar powered lights.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

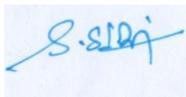
NIL

8. Plans of institution for next year

Faculty Development Programme on “Faculties of Faculty”
Faculty Development Programme on “Counseling Skills”

Name *G.SHOBARANI*

Name *D.KARUNAKARAN*



Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

_____*_*_*_____

LIST OF ANNEXURE

1. ANNEXURE I: COLLEGE CALENDER 2013-2014

2. ANNEXURE II: FEEDBACK FORM